



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Advisory No. 0003 s. 2024

April 18, 2024

(In compliance with DepEd Order No. 8, s. 2013, this advisory is issued for the information of DepEd Officials, Personnel Staff, as well as the concerned public.)

**COMPUTER SKILLS TRAINING ON MICROSOFT OFFICE PRODUCTIVITY,
WEB DESIGNING, GRAPHICS DESIGNING, VIDEO GAME DESIGNING
AND COMPUTER PROGRAMMING ROBOTICS**

1. This office is hereby disseminating the attached communication received from Mr. **MICHAEL B. SABELLAGA**, General Manager of CMG Computer Skills Training Center (CMG-CSTC), inviting schools and learners to join their interactive programs focusing Science, Technology, Engineering and Math (STEM) concepts.
2. The aforesaid private company will be visiting schools to disseminate their advocacy and training program through a short orientation in ROBOTICS. This is **strictly voluntary** and under the direction of the Schools Division Superintendent and School Heads of Negros Oriental Division.
3. Participation of interested public schools shall be subject to **no-disruption-of-classes policy** stipulated in DepEd Order no. 9, s. 2005 titled “Instituting Measures to increase Engaged Time-On-Task and ensuring compliance therewith”.
4. For further inquiries, contact the Division IT Officer.
5. For the information of interested and concerned parties.

18 APR 2024



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April 02, 2024

NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Negros Oriental

Dear Dr. Ojastro,

Greetings from CMG Computer Skills Training Center (CMG-CSTC). We are an educational company that offers interactive programs to schools and individuals. Our programs all focuses on Science, Technology, Engineering and Math (STEM) concepts. These are taught through hands-on activity in an after-school set-up. We aim to inspire children to build on their natural curiosity, boost creativity and foster social skills that build upon each other and can be used with real-world applications.

CMG Computer Skills Training Center in its five years of existing, has undertaken may public schools not only in Cebu City but also in Mandaue City and some Provinces in Cebu, as well as some part of Misamis Occidental like Ozamiz City, Tangub City and some Municipalities of the said province. We offer a dynamic learning program of computer courses adapted to promote innovative learning. Our programs include: Microsoft Office Productivity, Web Designing, Graphics Designing, Video Game Designing and Computer Programming Robotics.

We are hoping for a little of your time so that we can present you exactly what we are offering and the type of classes we would like to share and the equipment we are using, as we would not only like to offer these programs to private school children but also to the public school children in your area. We are planning to allocate every Saturday and Sunday classes for public school children and parents at a significantly lower cost so as to be affordable to everyone.

In line with this, we *CMG Computer Skills Training Center (CMG-CSTC)* would like to request from your good office for permit to continue giving program orientation in ROBOTICS in all public school both Elementary and High School including Senior High School.

We would be the most appreciative of a response to let us know when is most convenient for you. Please feel free to get in touch with us at 0938-673-8552.

Sincerely yours,


MICHAEL B. SABELLAGA
General Manager
CMG Computer Skills Training Center