




Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
CID-2024- 0082

To : **DR. RENANTE A. JUANILLO, EPS**  
**DR. ANTONIO B. BAGUIO JR., EPS**

From : By the Authority of the Schools Division Superintendent:

  
**LANI B. YURONG**  
Administrative Officer V  
**Office In-Charge**

Subject: **ATTENDANCE TO THE NATIONAL TRAINING OF TRAINERS ON THE  
MATATAG CURRICULUM**

Date : January 31, 2024

1. You are hereby informed of your attendance to the National Training of Trainers on the Matatag Curriculum on February 5-9, 2024 at Red Hotel , Cubao Quezon City.
2. Travelling and incidental expenses incurred shall be charged against the 2023 BEC Funds downloaded to the Schools Division Office (SDO) or Local Funds, subject to the local government accounting and auditing rules and regulations.
3. For more details, please refer to the attached communications.
4. This memorandum serves as your **Authority to Travel**.
5. For your information and guidance.

NCO/RVAV-EQA/CID-CAA/rad



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



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negros.oriental@deped.gov.ph



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37 JAN 2024



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

**REGIONAL MEMORANDUM**

No. \_\_\_\_\_, s. 2024

**NATIONAL TRAINING OF REGIONAL TRAINERS ON THE MATATAG CURRICULUM**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. This Office through the Human Resource Development Division (HRDD) in collaboration with the Curriculum and Learning Management Division (CLMD), disseminates the conduct of the **National Training of Regional Trainers on the MATATAG Curriculum** on February 5-9, 2024 at Red Hotel, Cubao, Quezon City.
2. The list of participants, memorandum on Training on the MATATAG Curriculum for Teachers and School Leaders, and other related DepEd issuances are enclosed for your reference.
3. Travel and incidental expenses incurred by the participants in relation to their participation in the aforementioned activity shall be charged against the 2023 BEC Funds downloaded to the Schools Division Offices (SDOs) or Local Funds, all subject to the usual accounting and auditing rules and regulations.
4. For queries and inquiries, you may call 0917-711-1697, and ask for Mr. Misael G. Borgonia, CES, HRDD.
5. For the information and compliance of all concerned.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director IV  
Regional Director

STJ/FYA/HRDD/MCB/hdl/s



Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
Telephone Number: 639457623193 local 700

 DepEd Tayo Region VII

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**NATIONAL TRAINING OF REGIONAL TRAINERS ON THE MATATAG CURRICULUM**

February 5-9, 2024  
Red Hotel, Cubao, Quezon City

**LIST OF PARTICIPANTS**


<b>NAME</b>	<b>OFFICE</b>
1. Dr. Maria Jesusa Despojo	CLMD
2. Mr. Misael Borgonia	HRDD
3. Dr. Gilda Bancog	CLMD
4. Dr. Bryant Acar	CLMD
5. Dr. Eduardo Omaña	CLMD
6. Dr. Elaine Perfecio	CLMD
7. Dr. Juvelyn Otero	CLMD
8. Dr. Roland Villegas	CLMD
9. Dr. Quirico Sumampong	CLMD
10. Mr. Cesar Restauro	CLMD
11. Dr. Judith Abellaneda	CLMD
12. Dr. Helen Sabino	HRDD
13. Dr. Tito Benedict Suyu	Tanjay City
14. Dr. Jocelyn A Conta	Bogo City
15. Dr. Jaime Ruelan	Mandaue City
16. Dr. Marlowe Revolteado	Cebu Province
17. Dr. Mariano Montebon	Talisay
18. Dr. Renante Juanillo	Negros Oriental
19. Dr. Humildad Daclan	Talisay City
20. Dr. Kent Medallo	Talisay City
21. Dr. Renezar Ferolino	Cebu City
22. Dr. Antonio Baguio	Negros Oriental
23. Dr. Richie Barrera	Tanjay City
24. Dr. Elmer Mangubat	Mandaue City
25. Dr. Christopher Bantug	Bayawan City
26. Dr. Jupiter Maboloc	Bohol
27. Dr. Angie Guanco	Cebu Province



Republica ng Pilipinas  
**Department of Education**

**MEMORANDUM**

**FOR :** Undersecretaries  
Assistant Secretaries  
BARMM Minister of Basic, Higher, and Technical Education  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

**FROM :**   
**WILFREDO E. CABRAL**  
Regional Director  
Officer-in-Charge, Office of the Undersecretary for Human Resource  
and Organizational Development

  
**GINA O. GORONG**  
Undersecretary for Curriculum and Teaching

**SUBJECT :** TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS  
AND SCHOOL LEADERS

**DATE :** December 20, 2023

1. The Department of Education, through the Curriculum and Teaching (CT) Strand and the National Educators Academy of the Philippines (NEAP), is faithful to its commitment to **MA**ke the curriculum relevant to produce competent and job-ready, active, and responsible citizens and to **GI**ve support to teachers to teach better, as articulated in the **MATATAG** Agenda. Hence, the **Training on the MATATAG Curriculum for Kindergarten, Grade 1, Grade 4, and Grade 7 (K147) Teachers and School Leaders** shall be conducted in preparation for the commencement of the initial phase of the **MATATAG** Curriculum implementation.
2. The said trainings will be held from 22 January to 04 April 2024, with a specific schedule as follows:

Dates	Training Title	Target Participants	Source of Funds
22-26 January 2024	Training of Lead Trainers on the <b>MATATAG Curriculum/ Mock Training</b>	NEAP Directors, Chiefs, Training Specialists, and BHRD-HRDD RPMS specialists;	2023 BEC Funds

		CT Strand's Directors, Chiefs, and Specialists per learning area, IPEd specialists; Select Learning Area Specialists from Private Schools and State Colleges and Universities	
05-09 February 2024	National Training of Regional Trainers on the MATATAG Curriculum (NTOT)	CLMD/CID Chiefs with learning area specialization, Regional/ Division Education Program Supervisors with learning area specialization, Public Schools District Supervisors with learning area specialization, select School Heads and Head/Master Teachers with learning area specialization, Division IPEd specialists/focal persons, HRDD Chiefs, HRDD EPS Training Program Focals/ NEAP-R Training Program Specialists/ (expected team of trainers and training manager per region)	2023 BEC Funds
12-15 February 2024	Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (RTOT)	Division CID Chiefs, Division Education Program Supervisors and Public Schools District Supervisors with learning area specialization, Division IPEd specialists/focal persons, School Heads, Head and Master Teachers with learning area specialization, SGOD Chiefs/HRD training specialists (expected team of trainers and training managers per division)	2024 HRD Funds
19 February-01 March 2024	Division Training of School Trainers on the MATATAG Curriculum (DTOT)	ALL School Heads, Head and Master Teachers with learning area specialization, including IPEd teachers from Kindergarten, Grades 1, 4, & 7 per school (expected team of trainers and training managers per school)	2024 HRD Funds
04 March-04 April 2024	School-Based Training on the MATATAG Curriculum	ALL TEACHERS from Kindergarten, Grades 1, 4, & 7 per school	2024 HRD Funds/ School MOOE

3. This series of trainings on the MATATAG Curriculum focuses on providing professional development support for teachers and school leaders, ensuring that they have an in-depth understanding of the general shape of the MATATAG

Curriculum. Specifically, it aims to equip teachers and school leaders with the necessary knowledge, skills, and competencies to effectively implement the new curriculum in the coming school year.

4. Prior to the actual conduct of the series of training, the quality assurance and finalization of training resource packages shall be conducted accordingly following the schedules below.

Dates	Training Title	Target Participants	Source of Funds
08-12 January 2024	Quality Assurance of the <i>MATATAG</i> Curriculum Training Resource Package	NEAP Specialists and PD Program Internal Evaluators	2023 HRD Funds
15-19 January 2024	Finalization of the <i>MATATAG</i> Curriculum Training Resource Package	NEAP Specialists and PD Program Internal Evaluators, CT Strand Specialists	2023 BEC Funds

5. To ensure the quality of the training, **ALL TRAINERS per governance level** are expected to meet the following qualifications: a. at least earned Complete Academic Requirement (CAR) Graduate Studies with learning area specialization; b. training/s related to the area of specialization; and c. at least *Very Satisfactory* performance in the last three (3) years.
6. DepEd Order No. 9, s. 2005 otherwise known as "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith" shall strictly be observed during the conduct of the training. To ensure that ALL K, 1, 4, and 7 TEACHERS shall be able to attend the school-based training on the *MATATAG* Curriculum, School Heads are expected to employ strategies suitable for their **school-based training** such as, but not limited to the following:

6.1	Maximizing the loading of other teachers per learning area from other grade levels not involved in the initial phase of the training;
6.2	Scheduling a half-day training for K, 1, 4, and 7 teachers totaling 40 hours to ensure that the regular classes will continue without disruption;
6.3	Taking turns by a batch of Grade 4 or Grade 7 teachers, maximizing the loading of other batches of teachers not yet involved in the scheduled training (e.g., Batch 1/Week 1 - English, Science, Math; Batch 2/Week 2 - Filipino, AP, Values Education; Batch 3/Week 3 - TLE/HELE, MAPEH)
6.4	Maximizing the loading of relieving (special) teachers to handle the classes while the teacher-advisers are in the training program.
6.5	Hiring substitute teachers, subject to the availability of funds.
6.5	Tapping teacher applicants for voluntary services during the duration of the training program.


7. For purposes of planning and budgeting for this series of trainings, all regions must submit their **regional data** on the target trainers, teachers, and school leaders complete with the required demographic information **on or before 3**

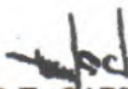
**January 2024.** The forms can be accessed through this link: [sites.google.com/depd.gov.ph/neap-training-on-matatag](https://sites.google.com/depd.gov.ph/neap-training-on-matatag).

8. The program matrices for teachers and school leaders are enclosed in *Enclosure I*. Specific guidelines on the conduct of the national, regional, division, and school-based trainings on the *MATATAG Curriculum* shall be issued in a separate memorandum.
9. Board and lodging, travel, and training supplies of the participants during the Finalization of the *MATATAG Curriculum Training Resource Package* and *NTOT* shall be charged against the 2023 *BEC Funds*. In case of deficiencies, travel, and other incidental expenses can also be charged against local funds, subject to the usual accounting and auditing rules and regulations. On the other hand, the board and lodging, supplies, travel, and other incidental expenses of the participants during the *RTOT* and *DTOT* shall be charged against the **2024 HRD Funds allotted for MATATAG Curriculum** training, while the participants in the Review and Evaluation of the *MATATAG Curriculum Training Resource Package* shall be charged against the 2023 *HRD Funds*, subject to the usual accounting and auditing rules and regulations.

School-based training expenses for meals and supplies shall be charged against the **2024 HRD Funds allotted for MATATAG Curriculum** training. In case of deficiencies, the SDOs can use their Division *HRD Funds*, and the schools can also utilize the School *MOOE* allotted for training and other local funds available, subject to the usual accounting and auditing rules and regulations.

10. For further inquiries and concerns, please contact the NEAP through email at [neap.od@depd.gov.ph](mailto:neap.od@depd.gov.ph) or landline (02) 8638-8638.
11. Immediate dissemination of and strict compliance with this Memorandum is desired.

  
**GINA O. GONONG, PhD**  
Undersecretary  
Curriculum and Teaching

  
**WILFREDO E. CABRAL, CESO III**  
Undersecretary  
Human Resource and Organizational Development