



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
**CID-2024- 0138**

To : **DR. ANNA LEE A. AMORES**                      **DR. RENANTE A. JUANILLO**  
**DR. MA. MARFE LYN I. PELEMINO**        **MR. TEOFAN C. GALLOSA**  
**RINA A. DURAN**

(Through the Public Schools District Supervisors/DICs)

<b>GRACIA RODEL DELORIA</b>	<b>VAL AMARANTE</b>
<b>BERNADETH OQUENDO</b>	<b>RHYSHLE JESSA GANTALAO</b>
<b>ROPILYN SILVA</b>	<b>JEMILROSE ELVINIA</b>
<b>ANTONIETA BACANG</b>	<b>TROXIE GAVECT TORRES</b>
<b>NICO JAY HERRERA</b>	<b>JESUCLES AMORES</b>
<b>LUCILLE BARILLO</b>	<b>JOLLYPRIM KATRIZ SY</b>
<b>CENIE DIZON</b>	<b>PEREGRINA BUENAVISTA</b>
<b>REIGNUELLE SEDIEGO</b>	<b>DIANE CHRISTINE NOTARTE</b>
<b>EVA MAY BAGUIO</b>	<b>JEROME RESO-OR</b>
<b>JOVELYN MELANCHOLICO</b>	<b>LORILYN NUDALO</b>
<b>ROGELIO FABILLAR</b>	

From : **NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
2/27/24

Subject: **PREPARATION FOR THE UPCOMING DIVISION PRESS CONFERENCE AND  
CONGRESSIONAL PRESS CONFERENCE**

Date : February 15, 2024

1. Please be informed of your attendance of the Preparation for the Upcoming Division Press Conference and Congressional Press Conference on February 23-24, 2024, 8:00 o'clock in the morning, at NOHS.
2. Teaching personnel are hereby entitled for Service Credits as stipulated in DepEd Order No. 53, s. 2003, titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers," while the Non-Teaching personnel are entitled for Compensatory Time-off (CTO) in accordance with Civil Service Commission (CSC) and the Department of Budget (DBM) and Management Joint Circular No.1 s. 2015, entitled "Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees."



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
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3. Transportation and other related expenses incurred during the said activity shall be charged against Division MOOE/School MOOE/Local Funds, subject to the usual government accounting and auditing rules and regulations.
4. The School Head of the concerned participants is requested to issue **Authority to Travel**, ensuring as well that classes of the said participant are attended.
5. For SDO personnel and School Heads this memorandum serves as your Authority to Travel.
6. For your information and guidance.

NCO/RVAV-EQA/CID-CAA/rad



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