



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2024- 0157

To : **DR. ANNA LEE A. AMORES**  
**MR. TEOFAN C. GALLOSA**

**DR. MA. MARFE LYN I. PELEMINO**

(Through the Public Schools District Supervisors/DICs)

**GRACIA RODEL DELORIA**

**BERNADETH OQUENDO**

**ROPILYN SILVA**

**JEMILROSE ELVINIA**

**ANTONIETA BACANG**

**TROXIE GAVECT TORRES**

**JESUCLES AMORES**

**LUCILLE BARILLO**

**REIGNUELLE SEDIEGO**

**DIANE CHRISTINE NOTARTE**

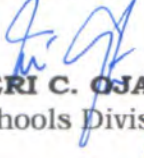
**EVA MAY BAGUIO**

**JEROME RESO-OR**

**LORILYN NUDALO**

**ROGELIO FABILLAR**

**STEVE ANDREW FAMORCA**

From :   
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

Subject: **PREPARATION OF MATERIALS FOR DSPC 2024**

Date : February 28, 2024

1. Please be informed of your attendance to the preparation of materials for DSPC 2024, on February 28, 2024, at the Library Hub, Division of Negros Oriental, Dumaguete City.
2. Transportation and other related expenses incurred during the said activity shall be charged against Division MOOE/School MOOE/Local Funds, subject to the usual government accounting and auditing rules and regulations.
3. The School Head of the concerned participants is requested to issue **Authority to Travel**, ensuring as well that classes of the said participant are attended.
4. For SDO personnel and School Heads this memorandum serves as your Authority to Travel.
5. For your information and guidance.

NCO/RVAV-EQA/CID-CAA/AAA/rad

28 FEB 2024



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

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