



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

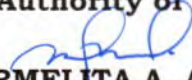
**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

CID-2024- 0197

**TO :** **SELECT SCHOOL HEADS**  
**Thru**  
**EMELYN BOLONGAITA, EdD-PSDS-Tayasan 1**  
**MARILOU LOBOS, EdD-PSDS, Mabinay 3**


**By Authority of the Schools Division Superintendent:**

**FROM:**   
**CARMELITA A. ALCALA**  
CID Chief  
Office In-Charge

**SUBJECT :** **REGIONAL QUALITY ASSURANCE AND FINALIZATION OF  
INCLUSIVE LEARNING ACTIVITY SHEETS (iLAS) FOR KEY  
STAGE 1 LEARNERS IN THE MULTIGRADE SETTING**

**DATE :** March 15, 2024

1. Attached is **Regional Memorandum No. 124 s. 2024** titled “Regional Quality Assurance and Finalization of Inclusive Learning Activity Sheets (iLAS) For Key Stage 1 in the Multigrade Setting which will be conducted on **March 18-22 and April 29-May 3, 2024 at Applied Nutrition Center in Banilad, Cebu City.**
2. The participants stipulated in the attached list are the select School Heads of Multigrade Schools.
3. For profound details, please refer to the attachments.
4. This memorandum serves as your **TRAVEL ORDER**.
5. Travelling expenses, food and other incidental expenses relative to the conduct of the activity shall be charged against School/ Division MOOE/ SPED PSF Funds or other Sources of funds subject to the usual accounting rules and regulations.
6. Immediate dissemination of this **MEMORANDUM** is desired.

NCO/RVAP-EQA/CID/CAA/jcc  
March 15, 2024 

18 MAR 2024



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
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Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

15 FEB 2024

**REGIONAL MEMORANDUM**

No. 124 s. 2024

**REGIONAL QUALITY ASSURANCE AND FINALIZATION OF INCLUSIVE LEARNING  
ACTIVITY SHEETS (iLAS) FOR KEY STAGE 1 LEARNERS  
IN THE MULTIGRADE SETTING**

To: Schools Division Superintendents

1. Continuing the efforts of this Office to effectively deliver the curriculum through relevant learning resources, series of activities shall be conducted. The activities, date, and expected participants are specified below:

Activity/ies Title	Date	Venue	Expected Participants
Quality Assurance of Inclusive Learning Activity Sheets for Key Stage 1 Learners in the MG Setting	March 18-22, 2024	ANC, Banilad, Cebu City	Selected Division SPED and MG Focal Persons and selected iLAS writers (see attached list)
Finalization of Inclusive Learning Activity Sheets for Key Stage 1 Learners in the MG Setting	April 29-May 3, 2024	ANC, Banilad, Cebu City	Selected Division SPED and MG Focal Persons and selected iLAS writers (see attached list)

2. The activities aim to:
- quality assure the inclusive learning activity sheets developed by the selected writers from 20 schools division offices;
  - improve the inclusive learning activity sheets based on the given suggestions and recommendations;
  - organize and arrange the elements of the iLAS according to the given layout and format; and
  - finalize and submit the iLAS.

3. The selected writers in each SDO are required to submit a copy of the developed iLAS through this link: <http://tinyurl.com/RO7iLAS> on or before February 19, 2024. Likewise, all participants are advised to bring laptop, printed copy of the develop iLAS and MATATAG Curriculum Guide, and other references (Key Stage 1 workbook, textbook, and the like).



Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
Telephone Number: 639457623193 local 700

4. The opening program shall start at 1 o'clock in the afternoon of Monday. Participants should be joining this. First meal to be served is lunch of March 18 and April 29, and last meal is lunch of March 22 and May 3, respectively.
5. Service Credits and or Compensatory Time-Off (CTO) shall be granted to the participants on training day that falls on a holiday, in accordance to DepEd Order 53 s. 2003, entitled "Updated Guidelines on Grant of Vacation Credits to Teachers," and CSC-DBM Joint Circular No. 2 s. 2004 entitled "Policies and Guidelines on Overtime and Overtime Pay for Government Employees," respectively.
6. Board and lodging of the participants shall be charged against 2023 SPED-PSF while travel and other incidental expenses incurred by the participants relative to the participation of the activity shall be charged against school/division MOOE/SPED-PSF funds or other sources of funds, subject to the usual government accounting and auditing rules and regulations.
7. Immediate dissemination of, and compliance with this memorandum are directed.



**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director IV *Valdez*  
Regional Director

Enclosure No. 1 - Activity Matrix and List of Participants

**QUALITY ASSURANCE OF iLAS**  
**March 18-22, 2024**

<b>Time</b>	<b>DAY 1</b>	<b>DAY 2</b>	<b>Day 3</b>	<b>Day 4</b>	<b>Day 5</b>
8:00-8:30	Travel Time	MOL	MOL	MOL	MOL
8:30-9:30		Presentation and Quality Assurance	Presentation and Quality Assurance	Enhancement of iLAS	Enhancement of iLAS
9:45-10:45	Arrival, Checking In and Registration	<ul style="list-style-type: none"> <li>• Siquijor</li> <li>• Tagbilaran</li> <li>• Bohol</li> <li>• Cebu City</li> <li>• Negros Oriental</li> </ul>	<ul style="list-style-type: none"> <li>• Toledo</li> <li>• Bogo</li> <li>• Carcar</li> <li>• City of Naga</li> </ul>		Submission of Outputs
11-12:00		<ul style="list-style-type: none"> <li>• Lapulapu</li> <li>• Mandaue</li> <li>• Danao</li> <li>• Cebu Province</li> <li>• Tanjay City</li> </ul>	<ul style="list-style-type: none"> <li>• Talisay</li> <li>• Canlaon</li> <li>• Bayawan</li> <li>• Dumaguete</li> <li>• Guihulngan</li> </ul>		Ways Forward
12:00-1:00	Lunch	Lunch			
1:00-2:00	Opening Program Direction Setting	<ul style="list-style-type: none"> <li>• Lapulapu</li> <li>• Mandaue</li> <li>• Danao</li> <li>• Cebu Province</li> <li>• Tanjay City</li> </ul>	<ul style="list-style-type: none"> <li>• Talisay</li> <li>• Canlaon</li> <li>• Bayawan</li> <li>• Dumaguete</li> <li>• Guihulngan</li> </ul>	Enhancement of iLAS	Closing
2:00-3:00	Peer Quality Assurance of iLAS				
3:00-4:00					
4:00-5:00					Travel Time

**FINALIZATION OF iLAS**  
**April 29-May 3, 2024**

<b>Time</b>	<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>	<b>Day 4</b>	<b>Day 5</b>
8:00-8:30	Travel Time	MOL	MOL	MOL	MOL
8:30-9:30	Arrival, Checking In and Registration	Presentation and Deliberation	Presentation and Deliberation	Finalization of iLAS	Finalization of iLAS
9:45-10:45		<ul style="list-style-type: none"> <li>• Bohol</li> <li>• Cebu City</li> <li>• Negros Oriental</li> <li>• Lapulapu</li> </ul>	<ul style="list-style-type: none"> <li>• Toledo</li> <li>• Bogo</li> <li>• Carcar</li> <li>• City of Naga</li> </ul>		Submission of Outputs
11-12:00					
12:00-1:00	Lunch	Lunch			
1:00-2:00	Opening Program Direction Setting	<ul style="list-style-type: none"> <li>• Mandaue</li> <li>• Danao</li> <li>• Cebu Province</li> <li>• Tanjay City</li> </ul>	<ul style="list-style-type: none"> <li>• Talisay</li> <li>• Canlaon</li> <li>• Bayawan</li> <li>• Dumaguete</li> <li>• Guihulngan</li> </ul>	Finalization of iLAS	Closing
2:00-3:00	Presentation and Review				
3:00-4:00					
4:00-5:00	<ul style="list-style-type: none"> <li>• Siquijor</li> <li>• Tagbilaran</li> </ul>				Travel Time

## B. LIST OF PARTICIPANTS

LIST OF PARTICIPANTS			
1. PAMELA A. RODEMIO	CEBU PROVINCE	DIVISION MG FOCAL PERSON	NONE
2. GIOVANNI B. MONTEALEGRE	CEBU PROVINCE	PRINCIPAL 2	TUBURAN I
3. MIRAFLOR P.PRESILLAS	CEBU PROVINCE	PSDS	OSLOB
4. VIRGO LEONARDO D. ROSELL	CITY OF NAGA, CEBU	SCHOOL HEAD	DISTRICT II (CITY OF NAGA, CEBU)
5. LINDY M. PUJANTE	CITY OF NAGA	SCHOOL HEAD	NAGA 1
6. ANA LIZA B.LAYASAN	CITY OF NAGA	DIV MG FOCAL	DO
7. ALFREDO M. MAQUILING JR	CANLAON CITY	TIC	CLUSTER 1
8. JOHNREY T. ARMONIO	CANLAON CITY	TIII/TI	CLUSTER IV
9. CARMELA GELOGO	CANLAON CITY	MG FOCAL	DO
10.SARAH JANE T. BARRERA	TANJAY CITY	ESP-1	CLUSTER 7
11.BLANCHE FAITH A. FORTUNA	TANJAY CITY	TEACHHER-IN- CHARGE	2ND DISTRICT
12.JOSIE G. ESTRELLA	TANJAY CITY	MG FOCAL	N/A
13.MERGEAN LEPITEN	TOLEDO CITY	PRINCIPAL III	EAST
14. HERMINIGILDA MALAPITAN	TOLEDO CITY		
15.JHONAVIE R. ALLOSO	TOLEDO CITY	PRINCIPAL I	NORTH DIST
16.ROMAN M RAFAL	GUIHULNGAN CITY	SH-SPED	SOUTH
17.JONAH LYNN S. RAFAL	GUIHULNGAN CITY	TIC/T-3	SOUTH DIST
18.ESTRELLA B. ICALINA	GUIHULNGAN CITY	EPS	DO
19.GLENDA G. CADELIÑA	NEGROS ORIENTAL	PRINCIPAL I	MABINAY 3
20.LAINET T. ORELLANO	NEGROS ORIENTAL	HT-III	TAYASAN 1
21. JENITH CABAJON	NEGROS ORIENTAL	DIV. MG FOCAL	DO
22.JOSEPH BRYAN D. BAGOOD	SIQUIJOR	TIC (T-III)	LARENA
23.MIGUELINA S. MAGTAHAS	SIQUIJOR	SCHOOL PRINCIPAL 2	LARENA
24.ARLENE M. BUHIAN	SIQUIJOR	EPS MG FOCAL	NONE
25.ROSEMARIE A.BENTILLO	BAYAWAN CITY	SCHOOL CARETAKER	District 8
26.NIDA S. BAROT	BAYAWAN CITY	OIC-PSDS	BASAY D2

27. LUISA IGOS	BAYAWAN CITY	DIV. MG FOCAL	DO
28. DAHLIA MILAGROSA J. DULTRA	BOHOL	PRINCIPAL-I	SAGBAYAN
29. VIVIAN B. SAMPUTON	BOHOL	ESP 2	SAGBAYAN
30. ROSEDIL G. DUTERTE	DANA O CITY	PSDS	DISTRICT 1
31. JELLIN C. DAKAY	DANA O CITY	PSDS	DISTRICT 8
32. MARK H. SIEERAS	DANA O CITY	PSDS	DISTRICT 6
33. LEMUEL B. BAROL	TAGBILARAN CITY	HT III	TAGBILARAN
34. CONCEPCION TUBAL	TAGBILARAN CITY	DIV. SPED FOCAL	TAGBILARAN
35. JAY ROSE A. MELON	CARCAR CITY	HEAD TEACHER 1	2
36. MARITONI BALDESPINOSA	CARCAR CITY	PSDS	DISTRICT
37. JENNIFER Y. AMANTE	MANDAUE CITY	PRINCIPAL I	NORTH
38. GINA C. BANTAYA	MANDAUE CITY	PRINCIPAL	WEST 2
39. CHAD M. DIOKO	TALISAY CITY	HT 1	DISTRICT 6
40. SISINIA VASQUEZ	TALISAY CITY	DIV. SPED FOCAL	DO
41. ROMEO D. DUMASIS	TALISAY CITY	SCHOOL HEAD	1
42. VERNA ALIPAR	LAPU-LAPU CITY	PRINCIPAL 1	7
43. ADELA B. PARSOMALA	LAPU-LAPU CITY	PRINCIPAL III	7
44. FLOREDELIZA EROJO	DUMAGUETE CITY	PRINCIPAL	
45. BRONA M. DOLAR	DUMAGUETE CITY	PRINCIPAL 1	SOUTH
46. SOFIA TUNDAG	DUMAGUETE CITY	DIV. SPED FOCAL	DO
47. FELIPA C. MANTOS	CITY OF BOGO	EPS	DO
48. MIRALUNA SARSALEJO	CITY OF BOGO	PRINCIPAL	