




Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

**CID-2024-** 0121

To : **Ms. Maria Melba Real**, P1 Bacong C/S, Bacong District

From :   
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
2/19/24

Subject: **UPSKILLING OF ELEMENTARY SCHOOL HEADS ON PROJECT DULA AND  
UNDERPINNINGS OF LITERACY**

Date : February 19, 2024

1. Please be informed that you have to facilitate the conduct of Upskilling of Elementary School Heads on Project DULA and Underpinnings of Literacy on March 6, 7, 8, 2024 in 3 batches in 3 venues ( Bindoy C/S, Amlan C/S, Dauin C/S ) in the absence of Miss Katherine Y. Sedillo, SPED focal person who will be in Cebu City for the MATATAG Training.
2. Kindly refer to the attached Division Memorandum # 0130, s. 2024 for the details.
3. This memorandum serves as **Authority to travel**.
4. For your information and guidance.

NCO/RVAV-EQA/CID-CAA/kys  
February 19, 2024

20 FEB 2024



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



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Attachment # Upskilling of School Heads on Project DULA and Underpinnings of Literacy  
**LIST OF SLOTS per DISTRICT**

DISTRICT	TOTAL SLOTS
<b>FIRST CONG</b>	
Lalibertad 1	8
Lalibertad 2	7
Jimalalud 1	8
Jimalalud 2	7
Tayasan 1	8
Tayasan 2	7
Ayungon 1	7
Ayungon 2	7
Bindoy 1	8
Bindoy 2	7
Manjuyod 1	7
Manjuyod 2	7
Facilitator/Staff -Host (Mrs. Melba Real / Mrs. Isa Villaester)	2
	<b>90 pax only</b>
<b>SECOND CONG</b>	
Mabinay 1	8
Mabinay 2	8
Mabinay 3	9
Mabinay 4	8
Amlan - host (Mrs. Melba Real / Mrs. Myleen Sedillo)	10
San Jose	8
Sibulan 1	8
Sibulan 2	9
Faicilitator/Staff	2
	<b>70 pax only</b>
<b>THIRD CONG</b>	
Valencia	7
Bacong	6
Zamboanguita 1	7
Zamboanguita 2	6
Dauin- Host ( Mrs. Melba/Mr. Harold Suan)	7
Siaton 1	7
Siaton 2	7
Siaton 3	7
Siaton 4	7
Sta. Catalina 1	7
Sta. Catalina 2	7
Sta. Catalina 3	6
Sta. Catalina 4	7
Facilitator/Staff	2
	<b>90 pax only</b>



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**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 Schools Division **OF NEGROS ORIENTAL**

10 FEB 2024

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM

No. 0130, s. 2024

**UPSKILLING OF ELEMENTARY SCHOOL HEADS ON PROJECT DULA AND UNDERPINNINGS OF LITERACY**

To: Assistant Schools Division Superintendent  
 Chief, CID and SGOD  
 All Others Concerned

- For information and guidance of all concerned, this Office, through the Curriculum Implementation Division (CID) conducts an **Upskilling of School Heads on the Project DULA & Underpinnings of Literacy** (by Batch) on the following dates and venues per Batch;

Batch /Cong. Level	Date	Participants	VENUE
<b>(1<sup>st</sup> Batch)</b> First Cong.	<b>March 6, 2024</b>	90 (pax & facilitators)	Bindoy Central School
<b>(2<sup>nd</sup> Batch)</b> Second Cong.	<b>March 7, 2024</b>	70 (pax & facilitators)	ACES, Amlan District
<b>(3<sup>rd</sup> Batch)</b> Third Cong.	<b>March 8, 2024</b>	90 (pax & facilitators)	Dauin C/S, Dauin Dist

- Participants of this orientation are the school heads identified by the respective PSDSs/DICs in the 33 Districts, while facilitators are those trained in the region identified by the division. (pls. see attached list of slots per District). All are advised to follow the minimum safety protocol required by DOH and IATF.
- For the school heads, this Memorandum serves as **Authority to Travel**.
- Meals and 2 snack shall be charged against HRTD while travel/incidental expenses incurred are chargeable against local/School/District MOOE subject to the usual accounting and auditing rules and regulations.
- For your information and guidance.

*[Signature]*  
**NERI C. OJASTRO, EdD, CESO V**  
 Schools Division Superintendent  
 21/02/2024

NCO/RVAV-EQA/CID-CAA/kys  
 February 15, 2024



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