



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM  
MLA-2024- 0322

TO: **MRS. MARIELLE V. TIMONAN, ADAS III**  
**MRS. SHEENA LEE B. TORRES, AO II**  
**MS. MA. IRENE CECILIA ELEMIA, ADAS III**  
**MRS. JAN MARIE CAMACHO, ADAS III**  
**MRS. IVY ROSE A. OGABANG, AO II**  
**MRS. JOHANNA LANI O. BALACY, ADAS III**  
**MR. JASON A. FERMIZA, AO II**  
**MRS. EMMAIDA B. SAGURAN, ADAS III**  
**MS. IRISH MAE BELEN, ADAS III**  
**MRS. ALIJANE MAE A. DUHAYLUNGSOD, ADAS III**  
**MS. FLORIE FE FONTANILLA, ADA VI**  
**MRS. RHEA HERNANDEZ, ADAS III**  
**MR. CHRIS ANGELO EMPESO, ADA I**  
**MRS. ANALOU G. SAGA, AO II**  
**MR. ROBERT JOY ALQUERO, ADA 1**

FROM : **NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
*4/29/2024*

SUBJECT : **1<sup>ST</sup> ROUND OPEN RANKING AND VALIDATION OF DOCUMENTS OF  
TEACHER APPLICANTS IN K TO 12 FOR SY 2024-2025**

DATE : April 29, 2024

1. You are hereby informed that you composed the secretariat during the conduct of the 1<sup>st</sup> Round Open Ranking and Validation of Documents of all Teacher Applicants in K to 12 for SY 2024-2025 on April 29-30, 2024 and May 2, 2024 at NOHS Assembly Hall.
2. Expenses for the meals of breakfast, two snacks and lunch are chargeable against 2024 Division GAD Funds, while travel expenses of the participants shall be charged against the Division/School MOOE or other local funds, all subject to the usual accounting and auditing guidelines.
3. This serves as **Authority to Travel**.
4. For your guidance and compliance.



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