



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 003, s. 2024

BASIC EDUCATION INFORMATION SYSTEM (BEIS) SERIES OF ACTIVITIES

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public School District Supervisor
School Heads/Public and Private
All Others Concerned

1. In preparation for the submission of the 2023-2024 Basic Education Information System (BEIS), the Planning Unit of the Schools Governance and Operations Division (SGOD) will conduct the following series of activities for information and guidance to all concerned.

Name of Activities	Date	Venue	Persons Involved
Virtual Orientation on the Updates of the Basic Education Information System (BEIS)	January 9, 2024	Virtual (MS Teams)	All School Heads in the Elementary and Secondary, All PSDS, District Focal for Planning
Face to face Validation of the BEIS (school heads will present the updated BEIS in about 4 to 5 power point presentation) Note: NO PROXY ALLOWED			
1. La Libertad 1	January 16, 2024 (A.M)	District Office	School Heads
2. La Libertad 2	January 16, 2024 (PM)	District Office	School Heads
3. Jimalalud 1	January 17, 2024 (AM)	-	-

Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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03 JAN 2024



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4. Jimalalud 2	January 17, 2024 (PM)	-	-
5. Tayasan 1	January 18, 2024 (AM)	-	-
6. Tayasan 2	January 18, 2024 (PM)	-	-
7. Ayungon 1	January 19, 2024 (AM)	-	-
8. Ayungon 2	January 19, 2024 (PM)	-	-
9. Bindoy 1	January 23, 2024 (AM)	-	-
10. Bindoy 2	January 23, 2024 (AM)	-	-
11. Manjuyod 1	January 24, 2024 (AM)	-	-
12. Manjuyod 2	January 24, 2024 (PM)	-	-
13. Mabinay 1-4	January 25-26, 2024	-	-
14. Amlan	January 30, 2024 (AM)	-	-
15. San Jose	January 30, 2024 (PM)	-	-
16. Sibulan 1	January 31, 2024 (AM)	-	-
17. Sibulan 2	January 31, 2024 (PM)	-	-
18. NOHS	February 1, 2024	-	-
19. Valencia	February 2, 2024	-	-
20. Bacong	February 6, 2024 (AM)	-	-
21. Dauin	February 6, 2024 (PM)	-	-
22. Zambo 1	February 7, 2024 (AM)	-	-
23. Zambo 2	February 7, 2024 (PM)	-	-



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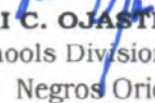
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24. Siaton 1	February 8, 2024 (AM)	-	-
25. Siaton 2	February 13, 2024 (AM)	-	-
26. Siaton 3	February 13, 2024 (PM)	-	-
27. Siaton 3	February 14, 2024	-	-
28. Sta. Cat 1	February 15, 2024 (AM)	-	-
29. Sta. Cat 2	February 15, 2024 (PM)	-	-
30. Sta. Cat 3	February 16, 2024 (AM)	-	-
31. Sta. Cat 4	February 16, 2024 (PM)	-	-

2. The purpose of the validation is to fast track the consistency of data as basis for planning and budgeting in the coming school years. Basically, one of the bases for determining hazard pay, additional teachers, additional budget in the MOOE, and all other basic school necessities.
3. The presentation of the school heads will be monitored and observed by the Public Schools District Supervisor and to give comments, suggestions, and technical assistance will be done by **Dr. Karl T. Credo**, Planning Officer III and **Mr. Severo Caro**, Administrative Officer II. This serves as their travel order to the Division Personnel and to all the School Heads.
4. Immediate dissemination of and compliance with this memorandum to all concerned is desired.


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Negros Oriental Division

NCO/-JMA-MKP-NLR/RBF/ktc
January 3, 2024

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