



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

25 JAN 2024

DIVISION MEMORANDUM  
No. 0068, s. 2024

**Streamlining Highly Incremental Functions within Transitions (SHIFT)**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Division Education Program Supervisors & Division Coordinators  
Public Schools District Supervisors/ District In-Charge  
All Others Concerned

1. The Schools Division of Negros Oriental will conduct an activity on **Streamlining Highly Incremental Functions within Transitions (SHIFT)** on January 26, 2024 at 8:30-5:00 pm at the Division Rooftop and Garden Lounge.
2. Participants in the activity are Division Office Personnel, Section Heads, Administrative Officers, Administrative, Administrative Assistants and Administrative Aides.
3. Food of participants (see attached list) shall be charged to HRTD 2023 continuing funds subject to the usual accounting and auditing rules and regulations.
4. For the information and compliance of all concerned.

  
**NERI C. QUASTRO EdD, CESO V**  
Schools Division Superintendent  
1/25/24

NCO/JMA-MKP-NLR/SGOD/REP/insm  
January 24, 2024



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

 DepEd TAYO SDO Negros Oriental

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REGION VII – CENTRAL VISAYAS  
DIVISION OF NEGROS ORIENTAL  
Dumaguete City

No.	Name	Department
1	Ojastro, Neri C.	SDS
2	Cubalan, Karen Joy I.	SDS
3	Ramirez, Annabelle R.	SDS
4	Piodos, Ma. Jennifer P.	Accounting
5	Cacas, Lydia D.	Accounting
6	Calidguid, Maria Estrellita D.	Accounting
7	Catan, Lady January J.	Accounting
8	Catubay, Maria Suzette N.	Accounting
9	Cimafranca, Rosemarie E.	Accounting
10	Cuajao, Karen I.	Accounting
11	Culanag, Angel Dane B.	Accounting
12	Delara, Rimus Briton E.	Accounting
13	Partosa, Julius Paul B.	Accounting
14	Revidad, Rezalyn M.	Accounting
15	Salcedo, Regine F.	Accounting
16	Samson, Kevin B.	Accounting
17	Saycon, Ireen P.	Accounting
18	Tuballa, Nicko P.	Accounting
19	Valencia, Lizbeth R.	Accounting
20	Ventura, Lorefe S.	Accounting
21	Visitacion, Romanito A.	Accounting
22	Yurong, Lani B.	Administrative
23	Balacy, Johanna Lani O.	Administrative
24	Balambao, Mary Ann L.	Administrative
25	Catalan, Jediliso N.	Administrative
26	Ogabang, Ivy Rose A.	Administrative
27	Ernesto Q. Alas-as Jr.	ASDS
28	Romil Victor Villahermosa	ASDS
29	Elemia, Ma. Irene Cecilia A.	ASDS
30	Timonan, Marielle V.	ASDS
31	Torres, Sheena Lee B.	ASDS
32	Jardin, Ivone Marie V.	ASDS
33	Arcilla, Joelyza M.	ASDS
34	Palispis, Marcelo K.	ASDS
35	Boco, Noeme J.	Cashier
36	Corpis, Maricel C.	Cashier
37	Mecla, Sushiila G.	Cashier
38	Mongcopa, Daisymi A.	Cashier
39	Paalan, Mauricio Y.	Cashier
40	Vendiola, Rodrigo C.	Cashier
41	Magallanes, Esterlito B.	COA
42	Sarte, Mary Jean M.	COA
43	Gao-gao, Remylin V.	IT
44	Divino, Niñonito D.	IT
45	Ticon Alfredo Jr.	IT



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No.	Name	Department
46	Antolo, Luzbee L. (detailed)	IT
47	Lajot, Nathaniel (detailed)	IT
48	Sedillo, Eduardo T.	Legal
49	Amistad, Leah Lynn B.	Legal
50	Porcina, Marjorie D.	Legal
51	Villavicencio, Mary Rose T.	Payroll
52	Buenafe, Marie Jean Nanette F.	Payroll
53	Kilat, Fe Rizalind S.	Payroll
54	Diaz, Jian A.	Personnel
55	Alcala, Marie Stephanie A.	Personnel
56	Alquerro, Rhubert Joy D.	Personnel
57	Belen, Irish Mae B.	Personnel
58	Cabano, Marnie S.	Personnel
59	Camacho, Christin F.	Personnel
60	Cuenca, Jonalyn E.	Personnel
61	Currell, Junica Stephanie N.	Personnel
62	Duhaylungsod, Alijane Mae A.	Personnel
63	Fontanilla, Florie Fe C.	Personnel
64	Hernandez, Rhea P.	Personnel
65	Mangroban, Josephine Elvie R	Personnel
66	Miñoza, Eugenio M.	Personnel
67	Montecino, Arianne	Personnel
68	Saga, Analou G.	Personnel
69	Saguran, Emmaida B.	Personnel
70	Sayre, Felix Jr. E.	Personnel
71	Suasin, Mae Ann A.	Personnel
72	Dapat, Tara Gay S.	Records
73	Duran, Antonio Ricardo E.	Records
74	Pinero, Francisco Jr. M.	Records
75	Villegas, Eva May C.	Records
76	Bidaure, Ruby Jean Estrellita M.	Supply
77	Cadalin, Cromwell C.	Supply
78	Carpio, Arturo A.	Supply
79	Delubio, Junryll T.	Supply
80	Grapa, Gigi R.	Supply
81	Herrera, Amabel A.	Supply
82	Labong, Ougie E.	Supply
83	Larena, Wilson I.	Supply
84	Mondonedo, Ma. Jonalin R.	Supply
85	Namias, Arnel A.	Supply
86	Namias, Reneboy B.	Supply
87	Namias, Ricardo A.	Supply
88	Olores, Bernie C.	Supply
89	Pagasian, Jesse John	Supply
90	Bada Leonard ^	Supply



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No.	Name	Department
91	Ramirez, Jonh Mark V	Supply
92	Sagolili, Phoebe Jean A.	Supply
93	Tubat, Sarah Mae M. (Detailed)	Supply
94	Ybeas, Jimmy F.	Supply
95	Raagas, Jan Kim N.	Supply