



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

02 FEB 2024

DIVISION MEMORANDUM

Division Office No. 0090, s. 2024

**RECONSTITUTION OF THE DIVISION CONTINUOUS IMPROVEMENT (CI) FLAGSHIP TEAM AND THE CI  
CORE TEAM**

To: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Public School District Supervisors/District In-Charge  
School Heads, Elementary and Secondary  
All Other Concerned

1. The field is hereby informed of the reconstitution of the Division Continuous Improvement (CI) Flagship Team and CI Core Team to wit,

**Division CI Flagship Team**

Team Leader : **Dr. Rommel Victor A. Villahermosa, ASDS**  
Members :  
Trainer : **Dr. Rachel B. Picardal, Chief-SGOD**  
**Dr. Karl T. Credo, Planning Officer**  
  
Documentation Officer: **Ms. Iryll Mae S. Macahig, SEPS-HR**  
  
Scribe : **Ms. Geraldine B. Olmillo, EPS II**  
  
Process Observer: **Mr. Dennis Charl F. Andalajao, SEPS**  
**Mrs. Jenith C. Cabajon, P1- Focal- Culture & Arts IPeD**  
  
CI Focal Person ; **Dr. Carmelita A. Alcalá, OIC-Chief CID/EPS**

2. Roles/Functions:  
**Team Leader** – Plans and manages improvement projects; Ensures the quality of project outputs; Reviews the project status, outputs and outcomes, adjusts the plans as needed

**Scribe** – Takes minutes of the Team meetings

**Communications Officer** – Routes project reports to concerned stakeholders; keep stakeholders informed on the project developments

**Documentation Officer** – Updates the Project Template (A3), maintains project records



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035) 225-2838 / 225-2376 / 422-7644

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**CI Focal Person :**

- Serve as the main contact for the Division CI Flagship Team and CI Core Team and other stakeholders.
- Keep all parties involved in the project and update to ensure that information is received by the right person.
- Assures that the team are aware of the status of the projects, including details about project implementation, results and impacts.
- Conducts regular consultation and information sharing.
- Obtain the necessary support and consensus around the decisions they take, and;
- Seek support from stakeholders.

**Division CI Core Team**

**A. Nazario Tale MES CI Team**

Dr. Alan Agor, PSDS-Bacong District  
Mrs. Teresita Z. Olasiman, Principal  
Mr. Carmeliot D. Sojor IV  
Mrs. Beberly M, Fernandez  
Mrs. Mercedita C. Solibio  
Mrs. Georgitta M. Donio  
Mr. Glenn S. Flechero  
Mrs. Eileen R. Rebugio  
Mrs. Myleen F. Galvez

**B. Dauin National High School CI Team**

Dr. Beda Jovenciana Davad, PSDS  
Mr. Joelou M. Aguirre, Principal  
Mrs. Catherine A. Credo  
Mr. James B. Caramonte  
Mrs. Vanessa P. Sumagang  
Mrs. Floramae T. Sioco  
Ms. Gwen A. Galvez  
Mr. Rommel P. Dayot  
Mr. Andy Paul D. Luce



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**C. Mabinay National High School CI Team**

Dr. Marilou Lobos, PSDS  
Mr. Ranjel Estimar, Principal  
Ms. Evelyn C. Amante  
Mr. Edwin B. Jalisan  
Emy A. Tingson  
Annaliza A. Macahilo  
Reyshiel N. Saldo

**D. Jimalalud National High School CI Team**

Mrs. Jiji S. Taladua, District In-Charge  
Ms. Beth Labrador  
Ms. Sharon Garingo  
Ms. Mary-Ann Gordoncillo  
Ms. Fely Quinanola  
Ms. Mary-Ann Fuentes

3. Roles/Function of the CI Core Team
  - Assist the CI Flagship team in coaching and mentoring school/district CI Team.
4. For your information and guidance.

  
NERI C. OJASTRO EdD, CESO V  
Schools Division Superintendent

2/1/24

NCO/RVH/EQA/CAA-RAJ/



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