

Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

Office of the Schools Division  
Superintendent

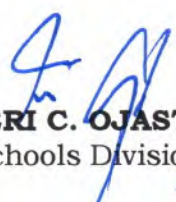
Division Memorandum  
No. 0095 s. 2024

05 FEB 2024


**TRAINING CUM WORKSHOP ON THE BASIC FOOD SAFETY GUIDELINES**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Education Program Supervisors  
Senior Education Program Specialists/Education Program Specialists  
Public Schools District Supervisor/District-in-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This Office through the School Health Section informs all concerned on the **Two-Day Training Cum Workshop on the Basic Food Safety Guidelines on February 7-8, 2024 at Hotel Palwa, Dumaguete City.**
2. For the official list of participants please see attached.
3. All participants are hereby directed to wear smart casual during the conduct of the activity.
4. Additionally, all technical working group members shall convene on February 6, 2024 at the Division Office Conference Room to prepare the materials, and other necessary documents.
5. The meals (breakfast, lunch am and pm snacks and dinner) and accommodation shall be charged against the SBFP – Program Support Fund, while the travelling and incidental expenses shall be charged against the Division/School MOOE fund or Local funds, all subject to the usual government accounting and auditing rules and regulations.
6. This serves as your **AUTHORITY TO TRAVEL.**
7. Widest dissemination and strict compliance of this Memorandum are desired.

  
**NERI C. OJASTRO, EdD, CESO V**  
Schools Division Superintendent  
2/2/24

NCO/JMA-MKP/SGOD/REP/CLBC/FI/DM/mlmananquil  
February 2, 2024

  
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**Department of Education**  
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**Two-Day Training Cum Workshop on the Basic Food Safety Guidelines**  
**February 7-8, 2024 | Hotel Palwa**

Name	Position/Designation	Station
1. Karina Louise B. de la Cruz MD	Medical Officer III	Division Office
2. Melchora Diosdada Asdillo	Dentist II/Dentist-In-Charge	Division Office
3. Felix III D. Mosqueda	Nurse II/Nurse-In-Charge	Division Office
4. Dennis Chavez	Nurse II	Division Office
5. Melydith Baldado	Nurse II	Division Office
6. Esan Val Cabrera	Nurse II	Division Office
7. Maria Lovelyn Mananquil	Nurse II	Division Office
8. Alexandria Ruperto	Nurse II	Division Office
9. Suzette S. Onde	Nurse II	Division Office
10. Melanie Mae O. Austero	Nurse II	Division Office
11. Kenneth Misamis	Nurse II	Division Office
12. Ana Mae Fesarit	Nurse II	Division Office
13. Rosalie Enardecido	Nurse II	Division Office
14. Marianne Mae Ragas	Nurse II	Division Office
15. Maria Nehmia Besario	Nurse II	Division Office
16. Anna Lee Celis	Nurse II	Division Office
17. Brent John Trasmonte	Nurse II	Division Office
18. Ester Nuez	Nurse II	Division Office
19. Elizabeth Qurit	Nurse II	Division Office
20. Ellen Mayagma	Nurse II	Division Office
21. Deanne Beth Manaban	Nurse II	Division Office
22. Gwynne Stacy Torres	Nurse II	Division Office
23. Marydel Cadiente	Nurse II	Division Office
24. Estela Velasco	Nurse II	Division Office
25. Emilda Chiu	Nurse II	Division Office
26. Farren Leigh Hababag	Nurse II	Division Office
27. Kathleen Joy Juntilla	Nurse II	Division Office
28. Gueia Narvas-Samson	Nurse II	Division Office
29. Janet Gaddi	Nurse II	Division Office
30. Mary Ruth Gloria	Nurse II	Division Office
31. Carmi Ann Alforque	Nurse II	Division Office
32. Mark Anthony Pajuelas	Nurse II	Division Office
33. Mary Kathleen Valencia	Nurse II	Division Office
34. Ellyn Mira DDM	Dentist II	Division Office
35. Arecia Pasquil DDM	Dentist II	Division Office
36. John Paul Mira DDM	Dentist II	Division Office
37. Nicanor Villarosa DDM	Dentist II	Division Office
38. Minda Regalado DDM	Dentist II	Division Office
39. Marilyn Alcalá DDM	Dentist II	Division Office
40. Charlotte Francis Singson DDM	Dentist II	Division Office
41. Marivic Init DDM	Dentist II	Division Office
42. Runi John Tero	Dental Aide	Division Office
43. Jerry Campoy	Dental Aide	Division Office
44. Gweneth Celeste Geodesico	Dentist II	Division Office
45. Niña Hyacinth Herrera	Dentist II	Division Office
46. Maranatha Udjaji	Nurse II	Division Office
47. Jimzu Patalan	Nurse II	Division Office

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NAME OF DISTRICT	NAME OF PARTICIPANTS	STATION
LA LIBERTAD I	Jose Roy Acabo	La Libertad CES
	Claudio Macahilos	La Libertad Technical Vocational School
LA LIBERTAD II	Herry de la Cruz	Martilo ES
	Ma. Joana Llanita Pacunla	Pacuan HS
JIMALALUD I	Gloria Rabutin	Bae ES
	Ernewin Stoconing	Jimalalud NHS
JIMALALUD II	Mary Ann Mayono	Jimalalud CES
	Harry Vidal	Owacan HS
TAYASAN I	Paul Jonas Sibala	Matuog ES
	Diofel Cacas	Tayasan NHS
TASAYAN II	Eden Dagangan	Tayasan CES
	Stephanie Kay Pasko	Pinalubngan HS
AYUNGON I	Roselin Almenzo	South Poblacion ES
	Reynaldo Pastor	Ayungon NHS
AYUNGON II	Lony Medez	Ayungon CES
	Chastine Carale	Tambo HS
BINDOY I	Ma. Sylvia Romano	Bindoy CES
	Sheidelihz Portunes	Cabcaban CHS
BINDOY II	Erika Lou Amahit	Tinaogan ES
	Zenaida Tulabing	DLANHS
MANJUYOD I	Gina Cañolas	Sagrada ES
	Marissa L. Cabug	Sampiniton HS
MANJUYOD II	Melba Mercado	Manjuyod CES
	Jayson Rey Medenilla	Manjuyod NHS
MABINAY I	Teofanes Aseñas	DCCTMES
	Rosemarie Bohol	Benedicto P. Tirambulo MNHS
MABINAY II	Jeve Lorna Quiliope	Lumbangan ES
	Esther Tayad	Pantao NHS
MABINAY III	Susana Cañaverall	Mabinay CES
	Ranjel Estimar	Mabinay NHS
MABINAY IV	Emma Visagas	Abis ES
	Darlene Yap	Dahile CHS
AMLAN	Danilo Montecino	Amlan Central Elementary School
	Arvin Ladion	Amlan NHS

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SAN JOSE	Fe Balos	San Jose CES
	Ester Villarín	San Jose PCHS
SIBULAN I	Elvira Diones	Sibulan CES
	Luisito Divinagracia	Sibulan National High School
SIBULAN II	Franklin Erojo	Magsaysay ES
	Maribel Ejercito	Ajong NHS
NEGROS ORIENTAL HIGH SCHOOL	Epifania Q. Cuevas	Negros Oriental High School
VALENCIA	Rosalie Dagoy	Valencia CES
	Joel Genel	Valencia NHS
BACONG	Maria Melba Real	Bacong CES
	Mary Ann Solomon	Ong Che Tee High School
DAUIN	Mayflor Tuble	Dauin CES
	Joelou Aguirre	Dauin NHS
ZAMBOANGUITA I	Clarinda Elnas	Maluay ES
	Lou Rubio	Santiago Delmo MMHS
ZAMBOANGUITA II	Marilou Sarte	Zamboanguita CES
	Juliet Rubio	Jose Mari Locsin HS
SIATON I	Teofreda Ege	Sumaliring ES
	Reynaldo Silva	Sumaliring HS
SIATON II	Jerry Diamante	Felipe Tayko ES
	Josephine Jamandron	Siaton NHS
SIATON III	Agnes Almagro	Maloh CES
	Frederick Eparwa	Maloh PCHS
SIATON IV	Joel Catubay, Jr.	Pio Macahig ES
	Arjie T. Palumpa	Maria Macahig MNHS
SANTA CATALINA I	Rutillo Enoferio	Manalongon Nicolas Nalam Lajot ES
	Glenda Nuñez	Casiano Napigkit HS
SANTA CATALINA II	Emile Colasisang	Ambrocio Ramirez ES
	Annabelle Banaybanay	Cawitan HS
SANTA CATALINA III	Alberto Echavez	Sta. Catalina CES
	Louelyn Jomoc	Sta. Catalina NHS
SANTA CATALINA IV	Eliode Macahilos	Caranoche ES
	Nathalyn Gabas	Obat HS

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**WORKING COMMITTEES**

Consultant: **Dr. Neri C. Ojastro**, Schools Division Superintendent  
**Dr. Ernesto Q. Alas-as**, CESE, Asst. Schools Division Superintendent  
**Dr. Rommel Victor Villahermosa**, Asst. Schools Division Superintendent  
**Dr. Rachel Picardal** – Chief, School Governance Operations Division

Overall Chairman: **Dr. Karina Louise dela Cruz** – Medical Officer III, Head, SHS

Co-Chairman: **Felix III D. Mosqueda** – Nurse-In-Charge

Committee	Chairperson	Members	Task
Secretariat	Carmi Ann Alforque	Mary Ruth Gloria Rosalie Enardecido	<ul style="list-style-type: none"> <li>○ Prepares Certificate of Appearance, Participation and Recognition</li> <li>○ Prepares tokens for Guest Speakers</li> <li>○ Prepares materials for participants</li> </ul>
Program	Felix III D. Mosqueda		<ul style="list-style-type: none"> <li>○ Prepares the program flow</li> <li>○ Prepares the daily schedule for the participants</li> </ul>
Food	Anne Celis Emilda Chiu	Estela Velasco Elizabeth Quirit	<ul style="list-style-type: none"> <li>○ Prepares meals for the participants and organizers</li> <li>○ Ensures proper hygiene procedures are observed in the preparation and distribution of the food</li> </ul>
Documentation	Alexandria Ruperto	Maria Lovelyn V. Mananquil Alexandria N. Ruperto	<ul style="list-style-type: none"> <li>○ Documents all activities of the workshop</li> <li>○ Uploads pictures and videos online</li> <li>○ Prepare report of the conduct of the entire program</li> </ul>
Logistics/ Sound System	Jimzu Patalan	Mark Lester Amolo	<ul style="list-style-type: none"> <li>○ Ensures that all equipment to be used are ready (LCD, microphones, clickers, sound system)</li> <li>○ Ensures order of the workshop</li> <li>○ Accommodates the request of the participants</li> <li>○ Gives assistance during the workshop proper</li> <li>○ Serves as Medics of the day</li> </ul>
Supplies/Accommodation	Marianne Mae Ragas Esan Val Cabrera		<ul style="list-style-type: none"> <li>○ Prepares materials for participants</li> <li>○ Prepares the backdrop that will be used</li> <li>○ Prepares physical arrangement of the chairs</li> <li>○ Ensures that the venue is taken cared of before and after the activity</li> </ul>
Evaluation	Maranatha Udjaji		<ul style="list-style-type: none"> <li>○ Prepares the Evaluation Sheet</li> <li>○ Distributes and collects the evaluation sheet after the conduct of the seminar</li> </ul>



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