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Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

Office of the Schools Division Superintendent

15 FEB 2024

DIVISION MEMORANDUM

No. 0121, s. 2024

**DISSEMINATION OF REGIONAL MEMORANDUM ON THE UTILIZATION OF
SIMPLIFIED RESEARCH GUIDES FOR RESEARCH PROPOSALS AND REPORTS
AND ADOPTION OF INNOVATION TEMPLATED AND FORMS**

To: OIC - Assistant Schools Division Superintendents
Chiefs, SGOD and CID
PSDSs/DICs/District Care Takers
Elementary and Secondary School Heads
Elementary and Secondary Teaching Personnel
Schools Division Research Committee
BERF and SEF Grantees
District Research Coordinators and ADRCs
All Others Concerned

1. Enclosed is a copy of the Regional Memorandum No. 029, s. 2024 titled *Utilization of Simplified Research Guides for Research Proposals and Reports and Adoption of Innovation Templated and Forms* for the information of all concerned.
2. These research guides and innovation forms can be accessed through <http://region7.deped.gov.ph/r-and-d/research-resources> under the Research and Development (R&D) tab of the regional office website as well as through DepEd ROVII's Research Managers' R&D Google site and PPRD's Research Management Portal.
3. For questions and/or clarifications, you may contact the SEPS for Planning and Research at (035) 422 8511 or through email at dae.habalo@deped.gov.ph.
4. Immediate and wide dissemination of this Memorandum is desired.


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

NCO/ EQA-RVAV /SGOD/RBP/dph
02/14/24



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

08 JAN 2024


REGIONAL MEMORANDUM

No. **029** s. 2024

UTILIZATION OF SIMPLIFIED RESEARCH GUIDES FOR RESEARCH PROPOSALS AND REPORTS AND ADOPTION OF INNOVATION TEMPLATES AND FORMS

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned


1. The Department of Education Region VII-Central Visayas hereby issues the **Simplified Research Guides for Research Proposals and Reports as well as Innovation Templates and Forms** for adoption and utilization of all concerned DepEd Region VII personnel who are interested in conducting research and innovation. This is pursuant to DepEd Order No. 16, s. 2017 entitled, "Research Management Guidelines" and in compliance with RA No. 11293 otherwise known as the "Philippine Innovation Act".
2. The said research guides and innovation forms aim to provide guidance for those who intend to conduct research studies (BERF, Non-BERF, and RO-initiated researches) and formulate corresponding innovation initiatives through their respective divisions and research committees. Correspondingly, these guides and forms may help teaching, related teaching, and non-teaching personnel in writing research proposals and reports and in translating research results and findings into offshoot or byproduct innovation projects and programs. Similarly, research managers as well as SDRC and RRC secretariat members may utilize these in the initial paper evaluation and provision of technical assistance.
3. These research guides and innovation forms can be accessed through <https://region7.deped.gov.ph/r-and-d/research-resources/> under the Research and Development (R&D) tab of the regional office website as well as through DepEd ROVII's Research Managers' R&D Google site and PPRD's Research Management Portal.
4. In addition, these research guides and innovation forms are properties of DepEd Region VII. The outputs are products of methodical approach of "developmental research". Moreover, prior to its official release, the PPRD and/or the process holder/ program owner conducted orientation cum consultation with the 20 SDOs as well as selected RO personnel. Henceforth, as these form part of the institutional format and guidelines of the entire region to continuously promote and strengthen its culture of research and innovation, all its content, in whole or in part, are not for sale and shall not be used for any profit-generating activities. Violation by any individual or organization will be dealt with accordingly.
5. For more information, all concerned may contact the **Policy, Planning, and Research Division (PPRD)**, Department of Education (DepEd) Regional Office VII (ROVII), Government Center, Sudlon, Lahug, Cebu City at loc. 734 or through email at pprd.ro7@deped.gov.ph.
6. Immediate dissemination of and strict compliance with this Memorandum is directed.


SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

ST./FYA/PPRD/BDT/smtc



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