



Republic of the Philippines
Department of Education
REGION VII- CENTRAL VISAYAS
Schools Division of Negros Oriental

**Office of the Schools
Division Superintendent**

06 MAR 2024

DIVISION MEMORANDUM
No. 0201, s. 2024

**2024 SELG/SSLG DISTRICT COORDINATORS CAPACITY BUILDING FOR YOUTH
FORMATION PROGRAM (YFP)**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public Schools Supervisors
All Public-School Heads Concerned
All SSLG District Coordinators Concerned
All BKD District Coordinators Concerned
All Others Concerned

1. This Office through the Youth Formation Program (YFP) will conduct the **2024 SELG/SSLG District Coordinators Capacity Building for Youth Formation Program (YFP)** on **March 19, 2024 at 7:30 AM – 5:00 PM in Plaza Maria Luisa Suites Inn, Dumaguete City.**
2. This activity aims to be characterized in promoting a spirit of co-operation rather than competition, effective communication and individual responsibility being a mentor and coach. The Youth Formation Program recognizes that enhancing the capability of our district coordinators is one of the most important ways we can continue to improve educational outcomes and develop excellence in mentoring and coaching for our Youth Leaders.
3. In this regard, the participants to this activity are **all District SELG/SSLG Coordinator and District Secondary Barkada Kontra Droga (BKD) Coordinator.**
4. Participants are enjoined to participate and encourage to cascade this activity to their respective schools and districts.
5. School heads are reminded to ensure that no classes shall be disrupted due to the attendance of teachers in this activity.
6. Furthermore, attached is the list of Technical Working Group (TWG) members and facilitators of the activity. TWG members and facilitators will report on **March 12, 2024, at 8:00 am in Plaza Maria Luisa Suites Inn, Dumaguete City** for the conduct of *Technical Working Group Pre-Conference and Preparation.*

7. In preparation for the activity on **March 12, 2024**, the TWG and facilitators' meals (breakfast, lunch and pM Snack), shall be charged against **HRTD Funds**, traveling and other incidental expenses of the TWG shall be charged against Division/School MOOE and other local funds. All are subject to the usual accounting and auditing rules and regulations.
8. Moreover, during the activity on **March 19, 2023**, meals (B, L, AM & PM Snacks) of TWG and participants shall be charged against **HRTD Funds**, while meal (dinner), traveling and other incidental shall be charged against Division/School MOOE and other local funds. All are subject to the usual accounting and auditing rules and regulations.
9. This serves as your **Travel Order**.
10. For clarifications, questions, and concerns, please coordinate with Engr. Erwin Pinuto, PDO-1 DYFC at 09267259083 or with Jeylene E. Cerial, PDO-1 DYFC at 09067468164 or with Jerry Mar B. Vadil - DYFC at 09559108181.
11. Immediate dissemination of this Memorandum is desired.


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

3/5/24



TECHNICAL WORKING GROUP (TWG) MEMBERS

Chairperson:

Rachel B. Picardal, EdD

Chief, SGOD

Resource Speaker:

Rowell S. Mora

Teacher 2, DLANHS

Ma. Lourdes C. Patajo

T3 - Jimalalud NHS

Teodolo Dave Jr.

Teacher, Gregorio Elmaga MHS

Edgilou L. Gabo

Teacher 2, Siaton NHS

Mildred B. Tangerang

T3 - Giligaon ES

Christian Jay Paye Baniga

T1 - Jose Marie Locsin Memorial High School

Facilitator:

Jeylene E. Cerial

PDO I - YFP

Erwin C. Pinuto

PDO I - YFP

Jerry Mar B. Vadil

PDO I - YFP

Regina Clarina E. Empeso

SEPS - SOCMOB