



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

Barcode/Track Number



852921524142143

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. *0246*, s. 2024

15 MAR 2024

**QUARTERLY COORDINATION MEETING WITH RESEARCH COORDINATORS
AND AMBASSADORS**

To: OIC - Assistant Schools Division Superintendents
Chiefs, SGOD and CID
PSDSs/DICs/District Care Takers
Concerned Elementary and Secondary School Heads
Schools Division Research and Innovation Committee (SDRIC)
District & Alternate Research Coordinators
All Others Concerned

1. This Office, through the School Governance and Operations Division Planning & Research Section conducts a **Quarterly Coordination Meeting with Research Coordinators and Ambassadors** on **March 22, 2024** at **2nd Floor, Plaza Maria Luisa Suites Inn, Dumaguete City**.
2. Participants to this activity (See Annex A) are SDRIC, designated District Research Coordinators (DRCs) or Alternate District Research Coordinators, Research Validators, 2024 Research Proponents and Technical Working Group.
3. The DRCs or Alternate DRCs are requested to bring a laptop with MS Office/Office 365 installed (Mandatory – individual), extension cord/wire, Action Research proposal checklist and Research & Innovation Guidelines.
4. Moreover, the 2024 Research Proponents are required to bring a laptop, soft and hard copies of the Action Research Proposal, and PowerPoint presentation.
5. School Heads are reminded to ensure that no classes should be disrupted and that teachers who are participants in the two-day activity should be replaced or any interventions can be made to ensure that classes are not disrupted.



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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6. Expenses for breakfast, AM/PM snacks, Lunch and Dinner shall be charged against HRTD Funds, while travel and incidental expenses incurred by the participants shall be charged against Division/School MOOE/local funds, subject to the usual accounting rules and regulations.
7. For questions and/or clarifications, you may contact the SEPS for Planning and Research at (035) 422 8511 or through email at dae.habalo@deped.gov.ph.
8. This memorandum serves as **AUTHORITY TO TRAVEL**.
9. Immediate and wide dissemination of this Memorandum is desired.

By Authority of the Schools Division Superintendent:


RACHEL B. PICARDAL EdD
Chief Education Supervisor, SGOD
Office-In-Charge 3/15/2024

NCO/ EQA-RVAV /SGOD/RBP/dph
03/15/24



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ANNEX A – List of Participants

Adviser: Dr. Neri C. Ojastro CESO V
Schools Division Superintendent

SDRC Chair: Romel Victor A. Villahermosa MBA, OIC- ASDS

SDRC Co-Chairs:

Ernesto Q. Alas-as Jr. CESE, OIC- ASDS

Dr. Carmelita A. Alcala, OIC-CID Chief

Dr. Rachel B. Picardal, SGOD Chief

SDRC Member/Secretariat: Dae P. Habalo, SEPS Planning & Research (BERF 2017)

SDRC Members:

Dr. Rolando A. Pacarro, PSDS Valencia District (BERF 2018)

Jenith C. Cabajon, Division Coordinator Special Curriculum Programs (BERF 2021)

QATAME: Dennis Charl F. Andalajao, SEPS M&E

Research Validators

- 1) Dr. Ieny A. Socorro, PSDS – Mabinay IV (BERF 2020)
- 2) Dr. Emelyn D. Bolongaita, PSDS – Tayasan I (BERF 2020)

Technical Working Group

- 1) Karla P. Antonio, EPS II
- 2) Joelou M. Aguirre, Principal II- Dauin NHS (BERF 2021)
- 3) Felix III D. Mosqueda, NIC/Nurse II (BERF 2023)
- 4) Janet L. Gaddi, Nurse II (BERF 2023)
- 5) Melanie Mae O. Austero, Nurse II (BERF 2023)
- 6) Nathaniel E. Lajot Jr., Sta. Catalina I District (BERF 2023)
- 7) Luzbee L. Antolo, NOHS-SHS (BERF 2023)
- 8) Mark Dave M. Vendiola, NOHS-SHS (BERF 2023)
- 9) Severo Caro, AO II
- 10) Niñonito D. Divino, ADAS VI
- 11) Kecylien Je O. Bacud, ADA I
- 12) Marsha D. Ruiz, ADA I

2024 Research Proponents

- 1) Gil S. Dael, San Jose District
- 2) Mitchell D. Malongo, Mabinay III District
- 3) Manilen P. Peralta, Mabinay III District
- 4) Luzviminda A. Macalipay, Siaton III District
- 5) Roselito A. Jandomon, Ayungon I District



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District Research Coordinators/Alternate District Research Coordinators

District	Name of Participant
La Libertad 2	Noves S. Sangilan
Jimalalud 1	Nemillo E. Garsula
Jimalalud 2	Yvonne E. Saycon
Tayasan 1	G-Ann A. Fabugais
Tayasan 2	Benelma G. Calijan
Ayungon 1	Ronavic D. Baldado
Ayungon 2	Memelou F. Silva
Bindoy 1	Aidelyn D. Dela Peña
Bindoy 2	Malou R. Baldoza
Mabinay 1	Marvelous F. Cabual
Mabinay 3	Rosienette A. Miot
Mabinay 4	Shelah Amor B. Tongcopanon
Amlan	Carmelita A. Clavicillas
San Jose	Hazel T. Corton
Sibulan 1	Marian B. Espinosa
Sibulan 2	Ivan D. Villaluz
Valencia	Lea L. Sapuan
Bacong	Mavic G. Sala
Dauin	Janilyn T. Credo
Zamboanguita 1	Ana Claire C. Elvinia
Zamboanguita 2	Mariechel E. Bayalas
Siaton 1	Janice H. Olis
Siaton 2	Nur-Ain S. Sadava
Siaton 3	Luzviminda A. Macalipay
Siaton 4	Loacily K. Quilnet
Sta. Catalina 2	Rosalene J. Luyas
Sta. Catalina 3	Luchie N. Jo
Sta. Catalina 4	Jurilyn S. Bausin