



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

Office of the Schools Division
Superintendent

19 MAR 2024

DIVISION MEMORANDUM

No. *0252*, s. 2024

**SUBMISSION OF PROGRAM OF WORK FOR THE CONSTRUCTION OF TEMPORARY
LEARNING SPACES DUE TO VARIOUS DISASTERS**

To: Assistant Schools Division Superintendent
Chief, SGOD
Chief, CID
PSDS/DICs
Elementary & Secondary School Heads

1. This office hereby informs all the concerned schools of the **SUBMISSION OF PROGRAM OF WORK FOR THE CONSTRUCTION OF TEMPORARY LEARNING SPACES DUE TO VARIOUS DISASTER AS PER DIVISION MEMORANDUM NO. 0213 S.2024.**
2. In the event of **modifications** to the program of work directed by the DepEd Central Office, please ensure to attach the corresponding **modification letter** for documentation purposes.
3. At the bottom of the Program of Work, it is advised to include the following acknowledgments:
 - a. **Prepared by:** [Name of the person who prepared the program of work]
 - b. **Reviewed by:** [School Head]
 - c. **Recommending Approval:** [Engr. Philip Tubog (Engineer III)]
 - d. **Approved by:** [Neri C. Ojastro, EdD, CESO V (Schools Division Superintendent)]
4. This memorandum pertains exclusively to schools with allocations of **less than One Million Pesos (P1,000,000.00)**
5. Strictly **No Approved Program of Work, No Cash Advance** shall be observed.
6. Please be guided accordingly.


NERI C. OJASTO, EdD, CESO V
Schools Division Superintendent

NCO/EQA-RAV/FINANCE/MJRP/lde
March 15, 2024



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