



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

Office of the Schools Division  
Superintendent

19 MAR 2024

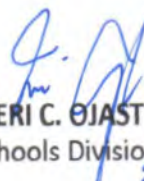
DIVISION MEMORANDUM

No. *0253*, s. 2024

**2-DAYS LIVE-OUT WORKSHOP ON THE PREPARATION & CONSOLIDATION OF CY  
2024 1<sup>st</sup> QUARTER FINANCIAL & BUDGETARY REPORTS**

To: Assistant Schools Division Superintendent  
Accountant III  
Budget Officer III  
Administrative Officer II  
Administrative Assistant II & III

1. A **2-DAYS LIVE-OUT WORKSHOP ON THE PREPARATION & CONSOLIDATION OF CY 2024 1<sup>st</sup> QUARTER FINANCIAL & BUDGETARY REPORTS** shall be conducted on April 4 & 5, 2024. The venue shall be announced later.
2. This aimed to submit an accurate and timely consolidated Financial & Budgetary report to DepEd Regional Office VII and other oversight agencies.
3. Participants are requested to bring the following:
  - a. Laptop.
  - b. Extension wires.
4. Travelling expenses related to this activity shall be charged against Division/School MOOE funds with a registration fee of **P2,400 per participants** subject to the usual accounting and auditing rules and regulations.
5. The participants to the workshop are listed on the attached sheet.
6. This serves as your **TRAVEL ORDER/AUTHORITY TO TRAVEL**.
7. Please be guided accordingly.

  
NERI C. OJASTRO, EdD CESO V  
Schools Division Superintendent

*3/18/24*

NCO/EQA-RVV/FINANCE/MJPP/lde  
March 14, 2024



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List of Participants for the **2-DAYS LIVE-OUT WORKSHOP ON THE PREPARATION & CONSOLIDATION OF CY 2024 1st QUARTER FINANCIAL & BUDGETARY REPORTS** on  
April 4 & 5, 2024

No.	Name	School/Position
1	MA. JENNIFER P. PIODOS	ACCOUTANT III/SDO
2	LYDIA D. CACAS	BUDGET OFFICER III/SDO
3	ERIC J. RETES	ADMIN OFFICER II/SDO
4	LIZBETH R. VALENCIA	ADMIN OFFICER II/SDO
5	LOREFE S. VENTURA	ADMIN OFFICER II/SDO
6	KEVIN B. SAMSON	ADMIN OFFICER II/SDO
7	KAREN I. CUAJAO	ADMIN OFFICER II/SDO
8	MARIA SUZETTE N. CATUBAY	ADMIN ASSISTANT III/SDO
9	REZALYN M. REVIDAD	ADMIN ASSISTANT III/SDO
10	REGINE F. SALCEDO	ADMIN ASSISTANT III/SDO
11	NICKO P. TUBALLA	ADMIN ASSISTANT III/SDO
12	GENALE JUNE S. RAMIREZ	AMLAN NHS
13	JINKY C. LUBA	AMLAN NHS
14	ASER T. ALAS, JR.	AYUNGON NHS
15	JONAH JOHN SILVA	AYUNGON NHS
16	DESIDERIA L. ASUNTO	CASINO NAPIGKIT NHS
17	ANA MARIE M. ROLDAN	CASINO NAPIGKIT NHS
18	CHARLA Q. BANIGA	DAUIN NHS
19	SHEILA T. ALDENESE	DAUIN NHS
20	MERLE F. ARDENIA	DLANHS
21	PRECY MARIE A. ZAMORA	DLANHS
22	JONALYN C. MANDAP	DON EMILLIO MACIAS MNHS
23	CLAIRE ANN B. BERONGAN	DON EMILLIO MACIAS MNHS
24	MARIA CHONA S. ESTRELLANES	JIMALAUD NHS
25	MARY GRACE P. BOMEDIANO	JIMALAUD NHS
26	ELIZABETH Y. BANUA	JOSE MARIE LOCSIN
27	RICO S. ADA	JOSE MARIE LOCSIN





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28	CLAIRE THERESE C. PESALBON	LA LIBERTAD NHS
29	MANUEL LITO C. PROVIDENCIA	LA LIBERTAD NHS
30	J CHRIS D. RUBIO	MA. MACAHIG MNHS
31	LENDY O. LEGRAMA	MA. MACAHIG MNHS
32	BENJIE B. LOFRANCO	MABINAY NHS
33	MERLINE B. DAHIL-DAHIL	MANJUYOD NHS
34	ROWINA CACAS	MANJUYOD NHS
35	MARIFE M. BANLAT	NOHS
36	HANALYN T. BARTOCES	NOHS
37	SHERRY MAE P. ELMIDO	SANTIAGO DELMO MNHS
38	MARIE ROSALIE L. BERGADO	SANTIAGO DELMO MNHS
39	MARIA JINA R. TROPA	SIATON NHS
40	MARX LEE T. BADON	SIATON NHS
41	DIANNE EVE C. OMNOS	SIBULAN NHS
42	MAY ANN P. SALDIVAR	SIBULAN NHS
43	SHIELA P. CALIDGUID	TAMBO NHS
44	EDUARD A. AMAMAG	TAMBO NHS
45	LYZIEL JOY J. BACO	TAYASAN NHS
46	MATET B. GADINGAN	VALENCIA NHS
47	RECHEL P. JALUAG	VALENCIA NHS