



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. 0376 s. 2024

**GUIDELINES IN THE SUSPENSION OF FACE TO FACE CLASSES  
DUE TO EXTREME HEAT**

To: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Public Schools District Supervisors/DICs/Dist. Caretakers  
School Heads of Elementary and Secondary Schools  
All Others Concerned

1. The Schools Division of Negros Oriental through Regional Memorandum 315, s. 2024 or “Region VII Schools to Adopt Distance Learning During Intense Heat,” and DepEd Order No. 37, s. 2022, titled “Guidelines on the Cancellation or Suspension of Classes and Work in Schools in the event of Natural Disasters, Power Outrages/Power Interruptions and Other Calamities”, hereby issues the following guidelines in the suspension of classes in consideration of the welfare of the learners affected by extreme climate conditions in attending face-to-face classes:

- a) DepEd schools adheres to suspension of classes as declared by the Local Government Unit (LGU);
- b) Where there is no LGU declaration, the principals/school heads have the authority and responsibility to suspend in person-classes between 11:00 to 3:00 pm where extreme heat occurs;
- c) Face-to-Face classes may be scheduled between 6:00 am to 10:00 am or 3:00 pm to 6:00 pm; night classes will continue with the time schedule of classes;
- d) Modules shall be distributed to the learners in advance so that in the eventual suspension of Face-to-Face classes and other calamities or interruptions, teachers and learners will be having no difficulty getting and distributing the same;
- e) Teaching and non-teaching personnel in all public schools are not required to report to their stations when asynchronous classes/distance learning is implemented, hence, will adopt the Work-From-Home schedule and guidelines;
- f) Private schools have the discretion, if not included in the suspension of classes as declared by the LGU concerned; and
- g. MATATAG Trainings will continue as scheduled provided mitigation and other relevant issuances shall be complied.



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2. Schools are directed to adopt one of the four models (see enclosure to this memo) which is deemed most appropriate in their respective heat index situations. Thus, to effectively undertake the situation-based approach in all cases where health and safety of learners and personnel at risk, the following general guidelines should be duly considered by each school head in the selection of their corresponding model:

2.1 Any model can be adopted or adapted by the schools depending on their situation and context. The respective school head must exercise sound discretion on this matter for the safety and well-being of his/her learners and personnel;

2.2 The ADM and F2F must have an equal weekday time slot while the Catch-up Friday will be given a half-a-day time allotment;

2.3 When classes are split into two groups, each group must have an equivalent share of ADM and F2F sessions;

2.4. Modular learning must always have validation, clarification, further discussions for the deepening of knowledge, and assessment activities to ensure the quality learning of the learners;

2.5. Immersion activities and JDVP engagement will continue.

3. Schools will submit report on the model they adopted in Modular Distance Learning (MDL), and shall be consolidated by their respective Public Schools District Supervisors for submission to the Division Office.

4. Immediate dissemination and compliance with this memorandum is desired.

**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

NCO/EDA/NAV/SGOD/ASP  
4/12/2024



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## IPM (In Person – Modular) Model

Time	Monday	Tuesday	Wednesday	Thursday	Friday
AM	1 <sup>st</sup> Half of the number of Subjects Recited in-person	2 <sup>nd</sup> Half of the number of subjects recited in-person	1 <sup>st</sup> Half of the number of Subjects Recited in person (for validation, clarification and further discussion of the lessons learned thru SLMs)	2 <sup>nd</sup> Half of the number of Subjects Recited in person (for validation, clarification and further discussion of the lessons learned thru SLMs)	Catch-up Friday (Face-to-Face)
PM	Modular Distance Learning of the subjects in the morning. It can also be the subsequent lessons or deepening activities for mastery of lessons taught in the morning	Modular Distance Learning of the subjects in the morning. It can be the subsequent lessons deepening activities for mastery of lessons taught in the morning	Modular Distance Learning of the subjects in the morning. It can be the subsequent lessons or deepening activities for mastery of lessons taught in the morning	Modular Distance Learning of the subjects in the morning. It can be the subsequent lessons or deepening activities for mastery of lessons taught in the morning	Home Reading Activities



## ADE (Alternating Delivery Engagement) Model

Time	Monday	Tuesday	Wednesday	Thursday	Friday
AM	All subjects are recited in the <b>Face-to-face</b> modality	All subjects are in <b>modular distance Learning</b>	All subjects are recited in the <b>Face-to-face</b> modality	All subjects are in <b>modular distance Learning</b>	Catch-up Friday (Face-to-Face)
PM					Home Reading Activities

## IVMA (Instruct-Validate Modular Approach) Model

Time	Monday	Tuesday	Wed	Thursday	Friday
AM	<ul style="list-style-type: none"> <li>Teachers introduce the new subject matters to learn.</li> <li>Orient learners of his/her learning plan for the learners to tackle using the SLMs</li> </ul>	<b>Modular Distance Learning</b>	<b>Modular Distance Learning</b>	<ul style="list-style-type: none"> <li>Teachers meet the learners for follow-up, validation, clarification, further discussion, assessment of learning for students</li> </ul>	Catch-up Friday (Face-toFace)
PM					Home Reading Activities

## OTS (Optimizing the Shades) Model

<b>Time</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
AM 7-10	1 <sup>st</sup> Half of the learners	1 <sup>st</sup> Half of the learners	1 <sup>st</sup> Half of the learners	1 <sup>st</sup> Half of the learners	Catch-up Friday (Face-to-Face) 1 <sup>st</sup> Half
PM 3-6	2 <sup>ND</sup> Half of the learners	2 <sup>nd</sup> Half of the learners	2 <sup>nd</sup> Half of the learners	2 <sup>nd</sup> Half of the learners	Catch-up Friday (Face-to-Face) 2 <sup>nd</sup> Half