



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

18 APR 2024

DIVISION MEMORANDUM

No. 0256, s. 2024

**CORRIGENDUM/ADDENDUM: INSTRUCTION TO KITCHEN PERSONNEL AND
BILLETING QUARTER/ROOMING ASSIGNMENT COMMITTEES: "2024 REGIONAL
FESTIVAL OF TALENTS NEGROS ORIENTAL DELEGATION"**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public School District Supervisor
School Heads
All Others Concerned

1. This addendum supplements the issued memorandum regarding the 2024 Regional Festival of Talents (RFOT) for the Negros Oriental Delegation.
2. In addition to the previous instructions, Kitchen Personnel, Rooming and Billeting Quarter Committee and Bayle sa Kalye are instructed to report on April 21, 2024, as advance party. They are tasked with overseeing kitchen preparations and ensuring timely provision of meals for contestants and event staff.
3. Billeting quarter or rooming assignment committee in-charge is designated as advance party to coordinate accommodations for participants upon arrival. They are responsible for facilitating check-in procedures and ensuring participants to be settled in their assigned quarters.
4. All concerned personnel are urged to adhere to these instructions to facilitate smooth operations during the RFOT.
5. For further inquiries, please refer to the RFOT Memorandum or contact the division contest focal person/coordinator per contest. Your cooperation and support in ensuring the success of this event are greatly appreciated.
6. This serves as Authority to Travel.
7. Other provisions stipulated in the previous memorandum are still in effect.
8. For your guidance and compliance.

By Authority of the Schools Division Superintendent:

ROMEL VICTOR A. VILLAHERMOSA, MBA
OIC, Office of the Asst. Schools Division Superintendent
Office-In-charge

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