



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2024- 0318

TO: (Please see attached list)

Thru: Public Schools District Supervisor/School Heads

FROM: **NERI C. OJASTRO EdD, CESO V**
Schools Division Superintendent

4/29/24

SUBJECT: **Signing of Appointments** (CS Form No. 33-A)

DATE: April 29, 2024

1. Pursuant to CSC MC No. 14, s. 2018 titled “Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA)”, this office hereby informs that there will be Signing of Appointments to be facilitated by the Human Resource Management Unit (HRMU) at the Division Office.
2. All concerned teachers/non-teaching personnel are directed to follow the set date and time as scheduled. (Please see attached)
4. School Heads are advised to ensure that classes are not disrupted and arrange teacher/s to take over classes for the meantime.
5. Furthermore, please be advised that Travel Authority shall be issued to the concerned teachers.
6. Immediate and wise dissemination of this memorandum is hereby desired.

NCO/RAV/AdsE/LBY/jad
April 29, 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644



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Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

Elementary (2nd & 3rd Congressional Districts)

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/DISTRICT	DATE OF SIGNING
c/o Jonalyn E. Cuenca (8:00-10:00 am)					
1	ANALYN Q. PALALON	SUBSTITUTE TEACHER I	4/3/2024	SIATON I	May 02, 2024
2	INMACULADA CONCEPCION P. ALIABO	SUBSTITUTE TEACHER I	4/4/2024	SIATON I	
3	JASPER A. RAGAY	SUBSTITUTE TEACHER I	4/4/2024	SIATON IV	
4	ZAIRA T. BUENO	SUBSTITUTE TEACHER I	4/8/2024	STA. CATALINA I	May 03, 2024
5	NELLIE GAE C. DURTING	SUBSTITUTE TEACHER I	4/8/2024	BACONG	
6	REINA MAE ROMAN	SUBSTITUTE TEACHER I	4/8/2024	BACONG	
7	RUBETH JANE G. MACAPULAY	SUBSTITUTE TEACHER I	4/8/2024	STA. CATALINA I	May 07, 2024
8	CHELISA B. BUENAVISTA	SUBSTITUTE TEACHER I	4/11/2024	VALENCIA	
9	FAITH F. CABATINGAN	SUBSTITUTE TEACHER I	4/15/2024	SAN JOSE	
10	AIRA E. ALMACEN	SUBSTITUTE TEACHER I	4/15/2024	STA. CATALINA III	
11	MICHILLE SHAINA A. UBAG	SUBSTITUTE TEACHER I	4/15/2024	SAN JOSE	
12	CHRISTAL FAITH B. IB-IB	SUBSTITUTE TEACHER I	4/18/2024	AMLAN	
13	PRECY DIANE A. TIMTIM	SUBSTITUTE TEACHER I	4/18/2024	SAN JOSE	
14	JOVEL K. PALALON	SUBSTITUTE TEACHER I	4/19/2024	SIATON I	
15	MARK JASPER R. CATUBIG	SUBSTITUTE TEACHER I	4/22/2024	STA. CATALINA II	
16	SHELLA MAE D. LOPEZ	SUBSTITUTE TEACHER I	4/28/2024	STA. CATALINA III	
Senior High School					
1	MELODY MARCHOLE Q. AWID	SUBSTITUTE TEACHER I	4/12/2024	SIATON IV	May 07, 2024



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c/o Jonalyn E. Cuenca			(8:00-10:00 am)		
1	NILO B. AURELLOS	TEAACHER III	4/15/2024		May 04, 2024
2	MARIACEL Q. MACALIPAY	TEACHER II	4/22/2024		

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/DISTRICT	DATE OF SIGNING
C/O MARNIE S. CABANO (1 st Cong. & Mabinay Districts)					
1	MARGIELYN B. ABRASALDO	SUBSTITUTE	04/08/2024	MANJUYOD II	MAY 2-6, 2024
2	JUDY ANN B. VERSA	SUBSTITUTE	04/11/2024	BINDOY I	MAY 2-8, 2024
3	GEESHIA M. SUMINGUIT	SUBSTITUTE	04/11/2024	MABINAY 1	MAY 2-8, 2024
4	JESSA MAE B. DAGOHOY	SUBSTITUTE	04/15/2024	TAYASAN 1	MAY 6-10, 2024
5	RIZA MAE H. CARBOS	SUBSTITUTE	04/15/2024	MABINAY III	MAY 6-10, 2024
6	AIRA MAE C. DOME	SUBSTITUTE	04/15/2024	TAYASAN I	MAY 6-10, 2024
7	JULIVITH D. BANDICO	SUBSTITUTE	04/15/2024	TAYASAN I	MAY 6-10, 2024
8	KIMBERLY M. VELOSO	SUBSTITUTE	04/15/2024	BINDOY II	MAY 6-10, 2024
9	JOEMON P. SENARILLOS	SUBSTITUTE	04/15/2024	LA LIBERTAD II	MAY 6-10, 2024
10	ARMELA P. DANDAN	TEACHER III	04/11/2024	MABINAY IV	MAY 2-8, 2024
11	SERGIO B. CALLAO	TEACHER I	04/11/2024	TAYASAN I	MAY 2-8, 2024
12	NIPAH S. TINGCANG	TEACHER I	04/11/2024	TAYASAN II	MAY 2-8, 2024
13	LAWILLYN S. BALASABAS	TEACHER I	04/11/2024	TAYASAN II	MAY 2-8, 2024



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NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE/S FOR THE SIGNING OF APPOINTMENTS
<i>c/o CHRISTIN F. CAMACHO</i>					
May 3, 2024					
1	VANESSA M. REAL <i>* LACKING PASSPORT SIZED PICS</i>	TEACHER III	04/29/2024	NOHS	8:00 AM - 11:00 AM
2	LIZA T. DANONG	TEACHER I	04/29/2024	MABINAY II	
3	JORGESA S. BAROMA	TEACHER I	04/15/2024	SAN JOSE	
4	MARIVEL G. OMOSO <i>*PRC AUTH. ID</i>	TEACHER II	04/17/2024	AMLAN	
5	KEITH CHANTEL B. YSO	TEACHER I	04/17/2024	SIBULAN II (ELEM)	1:00 PM - 4:00 PM
6	GEMMA N. BIGAY <i>*PRC AUTH. ID</i>	TEACHER III	04/17/2024	STA. CATALINA III (ELEM)	
7	LOURDES G. LOQUILLANO <i>*2 PCS PASSPORT SIZED PICS</i>	TEACHER II	04/17/2024	SIATON II (ELEM)	
May 6, 2024					
8	SHEILA MAE E. YONGIS	SUBSTITUTE	04/08/2024	JIMALALUD II	8:00 AM - 11:00 AM
9	JEANNELEE M. BUHANGHANG	SUBSTITUTE	04/11/2024	SIBULAN II	
10	GIEZAN Q. BALASABAS	SUBSTITUTE	04/15/2024	STA. CATALINA II	1:00 PM - 4:00 PM
11	CHRISTIAN C. LIM <i>*PRC AUTH. ID</i> <i>*PDS MUST BE "MISREPRESENTATION" ,</i> <i>*NBI</i>	SUBSTITUTE	04/22/2024	MANJUYOD II	



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May 7, 2024					
12	WANILYN R. CADILIG <i>*PRC AUTH. ID</i> <i>*PASSPORT SIZED PICS (1PC)</i> <i>*FORM 1 (SIGNED BY PSDS)</i>	SUBSTITUTE	04/15/2024	BINDOY II	8:00 AM - 11:00 AM
13	CZAYRINARA M. ALAGAD	SUBSTITUTE	04/15/2024	MABINAY III	
14	SHAIRA M. BENLOT	SUBSTITUTE	04/17/2024	AYUNGON I	1:00 PM - 4:00 PM
15	JUL MARIE G. VENTOLERO <i>*XEROX OF PRC ID CERTIFIED BY PSDS</i>	SUBSTITUTE	04/18/2024	MANJUYOD II	
16	NOVA MAE D. TOLELIS	SUBSTITUTE	04/18/2024	MANJUYOD II	



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May 6, 2024					
1	LERNA C. LANGOMES <i>*IPCRF 2023</i>	AO II	04/25/2024	AYUNGON I	8:00 AM - 11:00 AM
2	PRECY MARIE A. ZAMORA <i>*IPCRF 2023</i>	AO II	04/25/2024	AYUNGON I	
3	JINKY C. LUBA <i>*IPCRF 2023</i>	AO II	04/25/2024	BINDOY I	
4	JOHN IDEXROVER P. MARABILLO	AO II	04/25/2024	MANJUYOD I	
5	JESSEL C. ROMANO <i>*IPCRF 2023</i>	AO II	04/25/2024	MANJUYOD II	
6	ROWINA T. CACAS <i>*IPCRF 2023</i>	AO II	04/25/2024	MANJUYOD II	1:00 PM - 4:00 PM
7	GEEVIE A. BARO <i>*IPCRF 2023</i>	AO II	04/25/2024	TAYASAN I	
8	KENNETH B. MIRA <i>*IPCRF 2023</i>	AO II	04/25/2024	MABINAY I	
9	BENJIE B. LOFRANCO	AO II	04/25/2024	MABINAY III	
10	RIA M. BUGANAS <i>*IPCRF 2023</i>	AO II	04/25/2024	MABINAY III	
11	MA. FELISA M. PERAS <i>*IPCRF 2023</i>	AO II	04/25/2024	MABINAY IV	
May 7, 2024					
12	HYACINTH C. GUARIN <i>*IPCRF 2023</i>	PDO I	04/25/2024	BACONG	8:00 AM - 11:00 AM
13	JORGIELYN F. ISO <i>*IPCRF 2023</i>	PDO I	04/25/2024	DAUIN	
14	CATHERINE E. CASMIRO <i>*IPCRF 2023</i>	AO II	04/25/2024	SIATON I	
15	ELSIE C. BAD-AN <i>*IPCRF 2023</i>	AO II	04/25/2024	SIATON I	
16	CRIZZA MARIE M. DIAMBRANG	AO II	04/25/2024	SIATON II	



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May 7, 2024					
17	JUN ARTHONEL A. NARCISO <i>*IPCRF 2023</i>	AO II	04/25/2024	SIATON II	1:00 PM - 4:00 PM
18	CHRISTINE D. LINGCONG <i>*IPCRF 2023</i>	AO II	04/25/2024	SIATON II	
19	ANALIZA K. KISKIS	AO II	04/25/2024	SIATON III	
20	SHERRY MAE P. ELMIDO <i>*IPCRF 2023</i>	AO II	04/25/2024	SIATON III	
21	SHEILA T. ALDENESE <i>*IPCRF 2023</i>	AO II	04/25/2024	SIATON III	
22	SIGRED JAN F. ALABATA <i>*CSC Cert. of Eligibility</i>	AO II	04/25/2024	SIATON IV	
May 8, 2024					
23	SARAH MAE M. TUBAT <i>*CSC AUTH. ELIGIBILITY</i> <i>*IPCRF 2023</i>	AO II	04/25/2024	SIATON IV	8:00 AM - 11:00 AM
24	MA. IRENE CECILIA A. ELEMIA <i>*CSC Cert. of Eligibility</i>	PDO I	04/25/2024	SIBULAN I	
25	JADE BONETTE L. MANGALINDAN <i>*IPCRF 2023</i>	AO II	04/25/2024	STA. CATALINA I	
26	RHEALY E. LAS PIÑAS <i>*IPCRF 2023</i>	AO II	04/25/2024	STA. CATALINA I	
27	MARK AUGUST D. BARTE <i>*IPCRF 2023</i>	AO II	04/25/2024	STA. CATALINA I	1:00 PM - 4:00 PM
28	JOY MAE G. NOCOS <i>*IPCRF 2023</i>	AO II	04/25/2024	STA. CATALINA II	
29	MARIA LOURDES T. BAIS	AO II	04/25/2024	STA. CATALINA III	
30	TIFFANY P. RADONES <i>*IPCRF 2023</i>	AO II	04/25/2024	STA. CATALINA III	
31	DEBORAH Y. VASQUEZ	AO II	04/25/2024	STA. CATALINA IV	
32	MARLOU E. CADUNOG <i>*IPCRF 2023</i>	AO II	04/25/2024	STA. CATALINA IV	
33	HAMIZAH S. DELOS REYES <i>*AUTH. PRC ID</i> <i>*IPCRF 2023</i>	AO II	04/25/2024	STA. CATALINA IV	



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