



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division  
Superintendent

JAN 2024

DIVISION MEMORANDUM

No. 0052 s. 2024

**CONDUCT OF RESEARCH ON “WORK FROM HOME AND WORKING CAPABILITIES  
OF EMPLOYEES IN THE PHILIPPINE GOVERNMENT SECTOR”**

To: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Education Program Supervisors  
Section Heads/SEPS/EPS II/PDOs  
Public Schools District Supervisors/DICs/Dist. Caretakers  
All Others Concerned

1. Attached is a communication from the **Policy Research and Development Division, Planning Service**, endorsing the request of **Mr. Michael James M. Papa**, Human Resource Management Officer II of the Philippine Ports Authority-Human Resource Management Division to conduct his research titled: **“Work from Home and Working Capabilities of Employees in the Philippine Government Sector”** through online platform. The survey questionnaire can be accessed through this link: <http://tinyurl.com/WFHsurvey> until January 27, 2024.
2. For details, please refer to the attached communication.
3. Immediate and wide dissemination of this memorandum is desired.

  
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

1/18/24

NCO/MKP-JMA-NLR/SGOD/RL  
1/18/2024



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



DepEd TAYO SDO Negros Oriental



[negros.oriental@deped.gov.ph](mailto:negros.oriental@deped.gov.ph)



[www.depednegor.net](http://www.depednegor.net)



17 JAN 2023

DepEd Negros Oriental <negros.oriental@deped.gov.ph>

**[MEMORANDUM] Deployment of a Survey for the Study titled: Analysis of Work from Home and Working Capabilities of Employees in Philippine Government Sector' among DepEd Central Office employees**

PS <ps.prd@deped.gov.ph>

Tue, Jan 16, 2024 at 11:32 AM

To: DEPED CORDILLERA ADMINISTRATIVE REGION <car@deped.gov.ph>, DEPED REGION XIII CARAGA <caraga@deped.gov.ph>, DEPED V BICOL REGION <region5@deped.gov.ph>, DepEd VI Western Visayas <region6@deped.gov.ph>, MIMAROPA REGION <mimaropa.region@deped.gov.ph>, DEPED NATIONAL CAPITAL REGION <ncr@deped.gov.ph>, DEPED I ILOCOS REGION <region1@deped.gov.ph>, DEPED X NORTHERN MINDANAO <region10@deped.gov.ph>, DEPED XI DAVAO REGION <region11@deped.gov.ph>, DEPED XII SOCCSKSARGEN <region12@deped.gov.ph>, DEPED II CAGAYAN VALLEY <region2@deped.gov.ph>, DEPED III CENTRAL LUZON <region3@deped.gov.ph>, DEPED REGION IV-A CALABARZON <region4a@deped.gov.ph>, DepEd Region VII Central Visayas <region7@deped.gov.ph>, REGION VIII EASTERN VISAYAS <region8@deped.gov.ph>, DEPED IX ZAMBOANGA PENINSULA <region9@deped.gov.ph>, DEPED ALBAY <albay@deped.gov.ph>, DEPED ANGELES CITY <angeles.city@deped.gov.ph>, DEPED ANTIPOLO CITY <antipolo.city@deped.gov.ph>, DEPED APAYAO <apayao@deped.gov.ph>, Division Aurora <aurora@deped.gov.ph>, Bais City <bais.city@deped.gov.ph>, DEPED BAYBAY CITY <baybay.city@deped.gov.ph>, Benguet Deped Car <benguet@deped.gov.ph>, BORONGAN CITY DIVISION <borongancity.region8@deped.gov.ph>, DEPED BULACAN <bulacan@deped.gov.ph>, CAMARINES SUR <camarines.sur001@deped.gov.ph>, DEPED CAMARINES NORTE <camarines.norte@deped.gov.ph>, catanduanes <catanduanes@deped.gov.ph>, CAUAYAN CITY DEPED <cauayancity@deped.gov.ph>, CEBU PROVINCE <cebu.province@deped.gov.ph>, "cityof.naga@deped.gov.ph" <cityof.naga@deped.gov.ph>, DEPED DANAOS CITY <danao.city@deped.gov.ph>, DEPED BATAK CITY <batak.city@deped.gov.ph>, DEPED BATANES <batanes@deped.gov.ph>, DEPED BATANGAS <deped.batangas@deped.gov.ph>, DEPED BAYAWAN CITY <bayawan.city@deped.gov.ph>, DEPED BINANGAL CITY <deped.binangal@deped.gov.ph>, DEPED BOGO CITY <bogo.city@deped.gov.ph>, DepEd Bukidnon <bukidnon@deped.gov.ph>, DEPED CABANATUAN CITY <cabanatuan.city@deped.gov.ph>, DEPED CANDON CITY <candon.city@deped.gov.ph>, DEPED CAVITE <deped.cavite@deped.gov.ph>, DEPED CITY OF ILAGAN <ilagan@deped.gov.ph>, DEPED DAPITAN CITY <dapitan.city@deped.gov.ph>, DEPED ILOCOS SUR <ilocos.sur@deped.gov.ph>, DEPED ISABELA <isabela@deped.gov.ph>, DEPED La Union <la.union@deped.gov.ph>, DEPED LEGAZPI CITY <legazpi.city@deped.gov.ph>, DEPED LIPACITY <deped.lipacity@deped.gov.ph>, DEPED MAASIN CITY <maasin.city@deped.gov.ph>, DEPED MEYCAUAYAN CITY <meycauayan.city@deped.gov.ph>, DEPED MT PROVINCE <mt.province@deped.gov.ph>, DEPED NEGROS ORIENTAL <negros.oriental@deped.gov.ph>, DEPED PANGASINAN 1 <pangasinan1@deped.gov.ph>, DEPED PANGASINAN 2 <pangasinan2@deped.gov.ph>, "DEPED SAN CARLOS CITY (REG. 1)" <sancarlos.city1@deped.gov.ph>, DEPED SANTIAGO CITY <santiago.city@deped.gov.ph>, DepEd SDO Biliran <depedbiliran@gmail.com>, DepEd SDO Carcar City <carcarcitydivision@yahoo.com.ph>, DepEd SDO Catbalogan City <depedcatbalogancitydivision15@gmail.com>, DepEd SDO Davao City - Info <info@deped-davaocity.ph>, DepEd SDO Muntinlupa <sdo.muntinlupa@gmail.com>, DepEd SDO Oroquieta <depedoroquieta@gmail.com>, DEPED SDO ROMBLON <deped.sdoromblon@deped.gov.ph>, DepEd SDO Valenzuela <sdovalenzuela2015@gmail.com>, DEPED TACLOBAN CITY <tacloban.city@deped.gov.ph>, DEPED ZAMBALES <zambales@deped.gov.ph>, DEPED BOHOL <deped.bohol@deped.gov.ph>, DEPED CALAPAN <deped.calapan@deped.gov.ph>, DEPED MASBATE CITY <deped.masbatecity@deped.gov.ph>, Dan Luchin Brofas <deped.naga@deped.gov.ph>, "deped\_romblon@yahoo.com.ph" <deped\_romblon@yahoo.com.ph>, "depedbaguicity@gmail.com" <depedbaguicity@gmail.com>, DEPED DAVAO SDO <depeddavnor.sdo@deped.gov.ph>, depedpasaycity <depedpasaycity@yahoo.com>, DEPED DIGOS CITY <digos.city@deped.gov.ph>, DEPED DIPOLOG CITY <dipolog.city@deped.gov.ph>, GENERAL TRIAS <division.gentri@deped.gov.ph>, DEPED DUMAGUETE CITY <dumaguete.city@deped.gov.ph>, DEPED GAPAN CITY <gapan.city@deped.gov.ph>, DEPED GUIHULNGAN CITY <guihulngan.city@deped.gov.ph>, OSDS-ICTS SORSOGON CITY <icts.sorsogoncity@deped.gov.ph>, DEPED ILOCOS NORTE <ilocos.norte@deped.gov.ph>, DEPED LAGUNA <laguna@deped.gov.ph>, LEYTE RO8 <leyte.ro8@deped.gov.ph>, DEPED MABALACAT CITY <mabalacat.city@deped.gov.ph>, DEPED MAKATI CITY <makati.city@deped.gov.ph>, MANDAUE CITY <mandaue.city001@deped.gov.ph>, DEPED MUNOZ SCIENCE CITY <munozscience.city@deped.gov.ph>, DEPED NAVOTAS CITY <navotas.city@deped.gov.ph>, DEPED NUEVA ECIIJA <nueva.ecija@deped.gov.ph>, NUEVA VIZCAYA <nuevavizcaya@deped.gov.ph>, DEPED OCCIDENTAL MINDORO <occidental.mindoro@deped.gov.ph>, DEPED OLONGAPO CITY <olongapo.city@deped.gov.ph>, DEPED ORIENTAL MINDORO <oriental.mindoro@deped.gov.ph>, DEPED ORMOC CITY <ormoc.city@deped.gov.ph>, OSDS MARIKINA <osds.marikina@deped.gov.ph>, Danny Cordova <pagadian.city@deped.gov.ph>, DEPED PAMPANGA <pampanga@deped.gov.ph>, DEPED QUEZON <quezon@deped.gov.ph>, DEPED QUIRINO <quirino@deped.gov.ph>, RECORDS SDO MARINDUQUE <records.sdomarinduque@deped.gov.ph>, DEPED RIZAL <rizal@deped.gov.ph>, DEPED SAMAR <samar@deped.gov.ph>, DEPED SAN FERNANDO CITY <sanfernando.city1@deped.gov.ph>, "DEPED CITY OF SAN FERNANDO (REG. 3)" <sanfernando.city3@deped.gov.ph>, SCHOOLS DIVISION OFFICE QUEZON CITY <sdo.quezoncity@deped.gov.ph>, SDO CAGAYAN <sdo.cagayan@deped.gov.ph>, SDO LIGAO CITY BICOL REGION <sdoligaocity.bicolregion@deped.gov.ph>, SDO MANDALUYONG <sdo.mandaluyong@deped.gov.ph>, DEPED MANILA <sdo.manila@deped.gov.ph>, SDO MARIKINA <sdo.marikina@deped.gov.ph>, "sdo.pasig@deped.gov.ph"

<sdo.pasig@deped.gov.ph>, "sdo.sanjuancity@deped.gov.ph" <sdo.sanjuancity@deped.gov.ph>, SDO TAPAT <sdo.tapat@deped.gov.ph>, SDO VALENZUELA <sdo.valenzuela@deped.gov.ph>, SURIGAODELSUR DIVISION <surigaodelsur.division@deped.gov.ph>, DEPED TOLEDO CITY <toledo.city@deped.gov.ph>, DEPED TUGUEGARAO <tuguegarao@deped.gov.ph>, Zamboanga City <zamboanga.city@deped.gov.ph>  
Cc: Bryan Ferrer <bryan.ferrer@deped.gov.ph>, Thedem Alarte <thedem.alarte@deped.gov.ph>, Anna Victoria Gariguez <anna.gariguez@deped.gov.ph>, Gezella Tandez <gezella.tandez@deped.gov.ph>, Aireen Ledesma <aireen.ledesma@deped.gov.ph>, Melanie Rose Juantala <melanie.juantala@deped.gov.ph>, King Diether Jansalin <king.jansalin@deped.gov.ph>

Dear All,

Greetings!

This has reference to the request of **Mr. Michael James M. Papa**, Human Resource Management Officer II of the Philippine Ports Authority - Human Resource Management Division, to conduct his research entitled "Work from Home and Working Capabilities of Employees in the Philippine Government Sector" as part of his Graduate program requirement under the Japanese Grant Aid (JDS) program in Kobe University. The proposed study aims to identify factors affecting Government employees' capability to perform tasks remotely, assessing their work-from-home capabilities.

In this regard, this office respectfully endorses the conduct of the said study and requests the participation of our field offices in answering the survey questionnaire. The target respondents for this study are both teaching and non-teaching DepEd employees across all governance levels. The survey can be accessed through this link: <http://tinyurl.com/WFHsurvey> 2023 until January 27, 2024. Please note that participation is voluntary, and respondents have the right to refuse to participate or discontinue accomplishing the survey questionnaire at any time.

Relative to the conduct of the study, Regional Offices (ROS) are requested to coordinate with their respective functional divisions and School Division Offices (SDOS) to support the researcher in the dissemination of the online survey.

Further request is made to submit feedback on the actual conduct of the study using the template in Annex to the Planning Service Policy Research and Development Division (PS-PRDD) at email address: [ps.prd@deped.gov.ph](mailto:ps.prd@deped.gov.ph).

For further inquiries and feedback, kindly contact PS-PRDD through the above- mentioned email address or phone number: 8635-3976.

For lateral coordination, please contact the researcher, Mr. Papa through email address: [mjmpapa@ppa.com.ph](mailto:mjmpapa@ppa.com.ph) or mobile and phone number: 0956-255-9406 or +81709-185-9217.

For consideration. Thank you.

**Policy Research and Development Division**


Planning Service

2<sup>nd</sup> Floor Alonzo Bldg., DepEd Complex,

Meralco Avenue, Pasig City

8635-3976

---

 **PRDD-MEMO-012024-013-RO\_SDO.pdf**  
1345K