



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

16 APR 2024

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 0345 , s. 2024

RECONSTITUTION OF THE PERSONNEL DEVELOPMENT COMMITTEE (PDC) OF THE SCHOOLS DIVISION OF NEGROS ORIENTAL

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/ District In-Charge
Elementary & Secondary School Heads
All Others Concerned

1. Pursuant to Civil Service Commission Memorandum Circular No. 10 s. 1989 and Memorandum Circular No. 03 s. 2006 Re: **Terms of Reference of the Personnel Development Committee (PDC)** states that the PDC shall be established in each Department or agency, which will “provide support functions to management in selection of agency nominees to training development and scholarship programs in accordance with existing civil service policies and standards” furthermore, more memorandum circulars were issued to further expand the roles and responsibilities of the PDC.
2. This office hereby announces the reconstitution of the **Personnel Development Committee (PDC)** members and secretariat of the Schools Division of Negros Oriental to compose the following officials/personnel effective April 15, 2023, viz:

PERSONNEL DEVELOPMENT COMMITTEE (PDC)

Adviser:	Dr. Neri C. Ojastro, CESO V
Chair:	Mr. Romel Victor A. Villahermosa, OIC- ASDS
Co-Chair:	Mr. Ernesto Q. Alas-as, Jr. -OIC-ASDS
Vice-Chair:	Dr. Rachel B. Picardal, SGOD Chief Dr. Carmelita A. Alcalá, OIC-CID Chief
Focal Person:	Ms. Iryll Mae S. Macahig, SEPS- HRDS
Members:	Ms. Rosela R. Abiera- EPS, LRMDs Manager Mrs. Lani B. Yurong, AO V Ms. Jian A. Diaz, AO IV Dr. Alan A. Agor, PSDSA Inc. Pres. Dr. Dan P. Alar, EPS, NEU Rep.



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City, Negros Oriental
(035) 225-2838 / 225-2376 / 422-7644
negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

Dr. Andrea Luz S. Englis- PSDSA, Inc.
Mr. Gracia Rodel B. Deloria- Teachers' League
Mr. Arjie T. Palumpa-NAPSSHI
Mr. Aldrin T. Yaeso- PESPA
Mrs. Ma. Jennifer P. Piodos, Accountant
Dr. Ruby Jean Estrellita M. Bidaure- NEU Pres.
Dr. Susana S. Austero- Zamboabguita CES
Ms. Rosyl Geraldine M. Partosa, RGC- CORNHS
Mrs. Lydia D. Cacas, Budget Officer
Dr. Karl T. Credo, Planning Officer III
Mr. Dennis Charl F. Andalajao, SEPS- M&E

Secretariat:

Dr. Geraldine B. Olmillo- EPS II-HRDS
Ms. Marielle V. Timonan
Ms. Sheena Lee B. Torres
Ms. Marie Stephanie A. Alcalá

3. The Responsibilities of the Division **Personnel Development Committee (PDC)** are as follows:

a. L&D Governance

- Together with the SDS cascade DEDP directions and priorities which will serve as anchor for all L&D programs/initiatives of own schools division
- Recommend L&D policy improvements
- Develop and/or implement guidelines for the selection of nominees for L&D and scholarship programs in accordance with DepEd policies
- Serve as the Scholarship Committee that screen and endorse nominees from the division and schools for programs for approval by the Regional Director
- Recommend designation of L&D PMT if needed to implement one or more L&D subsystems

b. L&D Needs Assessment

- Review and approve LDNA plan and direct the L&D PMT to proceed with the conduct of the LDNA
- Review and endorse LDNA report to the SDS for approval



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City, Negros Oriental
(035) 225-2838 / 225-2376 / 422-7644
negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

c. L&D Planning

- Review S-School Plan for Professional Development (SPPSDs) for inclusion in the DO SPPD
- Review and endorse DO-SPPD to SDS for approval

d. L&D Designing and Resource Package Development

- Together with the SDS, review and approve designs and learning resource packages for L&D interventions

e. L&D Delivery

- Track progress of L&D program delivery and update SDS

f. L&D QATAME

- Ensure that L&D QATAME processes, procedures and reporting are implemented by the Schools Division Office
- Review and endorse report on DO-SPPD accomplishments and results to the SDS for approval

4. This serves as a **Designation Order**.

5. For the information, guidance, and compliance of all concerned.


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

NCO/EQA-RVAV/SGOD/BB/ims:m
April 15, 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City, Negros Oriental
(035) 225-2838 / 225-2376 / 422-7644
negros.oriental@deped.gov.ph

 DepEd Tayo SDO Negros Oriental

 www.depednegor.net