



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

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**Office of the Schools Division  
Superintendent**

MEMORANDUM  
MLA-2024- 005

TO: (Please see attached list)

**Thru: Public Schools District Supervisor/School Heads**

By Authority of the Schools Division Superintendent

FROM: **LANI B. YURONG**  
Administrative Officer V  
Office In-Charge

SUBJECT: Signing of Appointments (CS Form No. 33-A)

DATE: January 19, 2024

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1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this office hereby informs that there will be Signing of Appointments.
  2. Venue of Signing of Appointments is at School Division Office facilitated by the Human Resource Management Unit (HRMU).
  3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
  4. Schoolheads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
  5. Schoolheads are also requested to issue **Travel Authority**.
  6. Immediate and wise dissemination of this memo is greatly desired.

NCO/NLR/AdsP/LBY/jad  
January 19, 2024

22 JAN 2024



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**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/ DISTRICT	DATE OF SIGNING
<b>C/O MARNIE S. CABANO (1<sup>st</sup> Cong.)</b>					
1	PRINCESS ANN S. GARSULA	SUBSTITUTE	01/03/2024	JIMALALUD II	JAN. 22-26, 2024
2	LONIE B. ABRASALDO	SUBSTITUTE	01/05/2024	MANJUYOD I	JAN. 22-26, 2024
3	BECHIE PEARL M. LINGCOD	SUBSTITUTE	01/08/2024	MANJUYOD I	JAN. 22-31, 2024
4	KEMBERLY NIÑA FE A. LAGUNERO	SUBSTITUTE	01/08/2024	MANJUYOD I	JAN. 22-31, 2024
5	JAYLY MAE A. SERCADO	SUBSTITUTE	01/08/2024	MANJUYOD I	JAN. 22-31, 2024
6	JOLLYBEE V. LOBRIDO	SUBSTITUTE	01/08/2024	AYUNGON I	JAN. 22-31, 2024
7	MARGERIE K. VILLANUEVA	SUBSTITUTE	01/08/2024	AYUNGON I	JAN. 22-31, 2024
8	RENETH J. SOREÑO	SUBSTITUTE	01/08/2024	AYUNGON II	JAN. 22-31, 2024
9	SANDRA B. BORDAGO	SUBSTITUTE	01/11/2024	JIMALALUD II	JAN. 22-31, 2024
10	ANGELU F. DE GRACIA	SUBSTITUTE	01/11/2024	LA LIBERTAD I	JAN. 22-31, 2024
11	JE A. LINDAYAO	SUBSTITUTE	01/15/2024	MANJUYOD I	JAN. 22-31, 2024
12	CATHY C. NARCISO	SUBSTITUTE	01/15/2024	MANJUYOD I	JAN. 22-31, 2024
13	ARLENE D. EREDERA	SUBSTITUTE	01/15/2024	LA LIBERTAD II	JAN. 22-31, 2024
14	OLIVE JANE G. EPOGON	SUBSTITUTE	01/17/2024	LA LIBERTAD I	JAN. 22-31, 2024
15	GERLYN O. HERRERA	TEACHER III	01/08/2024	BINDOY I	JAN. 22-31, 2024
16	LAIANA H. CUBALAN	TEACHER III	01/08/2024	BINDOY I	JAN. 22-31, 2024



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE/S FOR THE SIGNING OF APPOINTMENTS
<b>c/o CHRISTIN F. CAMACHO</b>					
<b>January 23, 2024</b>					
1	RECHIELLE R. CABRERA	SUBSTITUTE	01/04/2024	AMLAN	8:00 AM TO 11:00 AM
2	MERCY B. TUTING	SUBSTITUTE	01/03/2024	SIBULAN II	
3	LEOVEZEL P. ABILLAR	SUBSTITUTE	01/03/2024	MABINAY I	
4	ARLENE T. CONCEPCION	SUBSTITUTE	01/03/2024	MABINAY I	
5	LEAH A. DINAPO	SUBSTITUTE	01/03/2024	MABINAY I	
6	FRANZ RUFEA P. DANDAN	SUBSTITUTE	01/03/2024	MABINAY IV	1:00 AM TO 4:00 PM
7	MELDRED D. POÑO	SUBSTITUTE	01/03/2024	MABINAY IV	
8	LEONARDO M. PALALON	SUBSTITUTE	01/03/2024	SIATON I	
9	EUNEY P. LAGUARDIA	SUBSTITUTE	01/03/2024	SIATON IV	
<b>January 24, 2024</b>					
1	ANGEL MAE A. GUTANG	TEACHER III	01/17/2024	SIBULAN I	8:00 AM TO 11:00 AM
2	JERESA T. EJERCITO	TEACHER II	01/17/2024	SIBULAN I	
3	MARJUN R. GAMPO-AN	TEACHER III	01/17/2024	SIBULAN I	
4	JACLYN A. LIMBA	TEACHER III	01/17/2024	SIBULAN I	
5	ROSEMARIE G. CADILIG	HT-III	01/17/2024	MABINAY III	



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City, Negros Oriental  
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Deped Tayo SDS Negros Oriental



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 Department of Education  
 REGION VII – CENTRAL VISAYAS  
 Schools Division OF NEGROS ORIENTAL

**3rd Congressional District (Elementary)**

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/DISTRICT	SCHEDULE for SIGNING the APPOINTMENT
<b>c/o Jonalyn E. Cuenca (HRMU)</b>					
<b>Tuesday</b>					
<b>(8:00-10:00 am)</b>					
1	BATALLER, ALEXANDER G.	SUBSTITUTE TEACHER I	01/03/2024	SIATON III	<b>January 23, 2024</b>
2	DAYOT, RICHELYN G.	SUBSTITUTE TEACHER I	01/03/2024	DAUIN	
3	DELAMATA, JONEDEE C.	SUBSTITUTE TEACHER I	01/03/2024	SIATON I	
4	DE PERALTA, JOANA Y.	SUBSTITUTE TEACHER I	01/03/2024	BACONG	
5	ENTION, MARIE CHARISSE O.	SUBSTITUTE TEACHER I	01/03/2024	ZAMBOANGUITA II	
6	EURANGO, GISYL D.	SUBSTITUTE TEACHER I	01/03/2024	BACONG	
7	MARCELINO, SAN VIELLE P.	SUBSTITUTE TEACHER I	01/03/2024	BACONG	
8	MERCED, AIRENE JOY A.	SUBSTITUTE TEACHER I	01/03/2024	VALENCIA	
<b>(1:00-3:00 pm)</b>					
9	PAJULAS, ROSELYN J.	SUBSTITUTE TEACHER I	01/03/2024	SIATON IV	<b>January 23, 2024</b>
10	PORLASIN, MERLY E.	SUBSTITUTE TEACHER I	01/03/2024	SIATON III	
11	SOLDIVILLO, FLORDELIZA S.	SUBSTITUTE TEACHER I	01/03/2024	BACONG	
12	TILOS, ARVHELLE JHOY C.	SUBSTITUTE TEACHER I	01/03/2024	VALENCIA	
13	TIO, AICHA S.	SUBSTITUTE TEACHER I	01/03/2024	SIATON I	
14	TUAYON, JOVELYN T.	SUBSTITUTE TEACHER I	01/03/2024	BACONG	
15	VALIOLA, JOVELYN K.	SUBSTITUTE TEACHER I	01/03/2024	SIATON I	
16	ZAMORA, ARCHIE R.	SUBSTITUTE TEACHER I	01/03/2024	DAUIN	
17	TUBOG, AINNELYN M.	SUBSTITUTE TEACHER I	01/04/2024	VALENCIA	
<b>Wednesday</b>					
<b>(8:00-10:00 pm)</b>					
18	ABELLA, SAHM B.	SUBSTITUTE TEACHER I	01/08/2024	ZAMBOANGUITA II	<b>January 24, 2024</b>
19	ARNAEZ, MEIZLE LYNN D.	SUBSTITUTE TEACHER I	01/08/2024	VALENCIA	
20	JUANON, ARLENE V.	SUBSTITUTE TEACHER I	01/08/2024	STA. CATALINA IV	
21	CONIENDO, SHERELYN O.	SUBSTITUTE TEACHER I	01/08/2024	STA. CATALINA I	
22	BALBUENA, MARIBEL P.	SUBSTITUTE TEACHER I	01/09/2024	DAUIN	
23	JURIGUE, JUVALENE V.	SUBSTITUTE TEACHER I	01/16/2024	STA. CATALINA II	
24	FLORES, HAZEL A.	SUBSTITUTE TEACHER I	01/15/2024	STA. CATALINA III	
25	LOPEZ, SHELLA MAE D.	SUBSTITUTE TEACHER I	01/15/2024	STA. CATALINA III	
<b>(1:00-3:00 pm)</b>					
26	TAMONDANG, NAYLA C.	TEACHER I	01/15/2024	DAUIN	<b>January 24, 2024</b>
27	VALIOLA, RENALYN K.	TEACHER I	01/15/2024	SIATON I	
28	GAJO, ELVIE G.	HEAD TEACHER III	01/18/2024	SIATON I	
29	ANSOK, MARLYN T.	TEACHER III	01/18/2024	ZAMBOANGUITA II	



Republic of the Philippines

Department of Education  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

Senior High School (SHS)

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/DISTRICT	SCHEDULE for SIGNING the APPOINTMENT
c/o Jonalyn E. Cuenca (HRMU)					
<b>(8:00-10:00 am)</b>					
1	ALAGAD, CRIS NIÑO GAIL M.	SUBSTITUTE TEACHER I	01/03/2024	MABINAY III	January 23, 2023
2	COFINO, KRISTINE JADE A.	SUBSTITUTE TEACHER I	01/03/2024	DAUIN	January 23, 2023
3	TAALA, KYLA MAE V.	SUBSTITUTE TEACHER I	01/03/2024	STA. CATALINA III	January 23, 2023
4	GONZAGA, JUNEDEL B.	SUBSTITUTE TEACHER I	01/03/2024	TAYASAN I	January 23, 2023
5	SALIMBAGAT, JOSAN A.	SUBSTITUTE TEACHER I	01/08/2024	AYUNGON I	January 24, 2023
6	MERCADO, ELLEN C.	SUBSTITUTE TEACHER I	01/09/2024	MABINAY II	January 24, 2023
7	FABURADA, GERALDINE P.	SUBSTITUTE TEACHER I	01/15/2024	SIBULAN I	January 24, 2023
8	RODRIGUEZ, MYLENE A.	SUBSTITUTE TEACHER I	01/16/2024	MANJUYOD I	January 24, 2023



Republic of the Philippines  
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 REGION VII – CENTRAL VISAYAS  
 Schools Division OF NEGROS ORIENTAL

**SCHEDULE FOR SIGNING OF SECONDARY APPOINTMENTS**  
**(Junior and Senior High School)**

NO	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE FOR SIGNING OF APPOINTMENT
	c/o Analou G. Saga				
	<b>NEWLY HIRED</b>				
1	VANNEZA I. DIAZ	ADAS II	01/12/2024	MANJUYOD I	January 29, 30, 31, 2024; February 2, 7, 8, 2024
2	ANA RHESA P. GABUTERO	ADAS II	01/12/2024	SIATON I	
3	MARIA ROSELLE C. SATORRE	ADAS II	01/12/2024	STA. CATALINA III	
	<b>PROMOTION</b>				
4	EDMAR L. BUCITA	HEAD TEACHER I	01/12/2024	STA. CATALINA I	
5	DIANA B. RADO	TEACHER III	01/12/2024	SIATON II	
6	QUENNIE B. BUCIO	AO II	01/12/2024	MABINAY III	
7	BEVIRLEY D. CABATO	TEACHER II	01/12/2024	SIBULAN I	
8	MARIA JENNIFER C. TEMPLADO	TEACHER III	01/12/2024	SIBULAN I	
9	CHLAIRECE P. TALAPE	TEACHER II	01/15/2024	SIATON IV	
10	ROPILYN D. SILVA	TEACHER II	01/12/2024	SIBULAN I	
	<b>TRANSFER</b>				
11	SUSAN S. VILLALON	TEACHER I	01/12/2024	NOHS	
12	GIZILLE O. GADIANA	TEACHER I	01/12/2024	SIATON I	
13	NICKEVE JANE M. RACLIP	TEACHER I	01/12/2024	SIBULAN I	
14	SHIRLY E. SANCHEZ	TEACHER I	01/15/2024	NOHS	
15	RICHELLE E. CABASAG	TEACHER I	01/12/2024	NOHS	