



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
MLC-SGOD-2024-0092

TO : **MRS. KARLA P. ANTONIO**, EPS II
MRS. IVONE MARI V. JARDIN, Administrative Assistant III
MRS. LANI JOHANNA O. BALACY, Administrative Assistant III
MR. JASON FERMIZA, Administrative Officer II

FROM : **NERI C. OJASTRO EdD, CESO V**
Schools Division Superintendent
2/2/24

SUBJECT : **COMPOSITION OF THE NORAA 2024 INVITATION AND COMMUNICATION COMMITTEE**

DATE : February 2, 2024

1. This is to inform you of your participation in the Negros Oriental Athletic Association (NORAA) 2024 Selection Meet as part of the composition of the Invitation & Communication Committee.
2. Anent this, you are hereby requested to report to office on Saturday, February 3, 2024 to prepare the various letters to the different stakeholders and guests during the conduct of the NORAA.
3. Your attendance during the weekend will merit Compensatory Overtime Credit pursuant to the Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02, s. 2004 and upon submission of duly completed. DTR and accomplished report.
4. For information and guidance.

NCO/EQA-RVV/SGOD/RAB kpananton

05 FEB 2024



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