



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

OFFICE MEMORANDUM
OSDS-2024- 0001

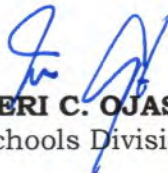
TO: MR. JEDILISO N. CATALAN
Administrative Aide I
This Division

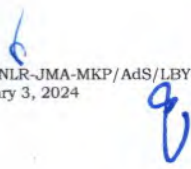
In the exigency of the service, you are hereby authorized to take charge of the following for the period January to December, 2024:

- Transmit and file applications and other documents to GSIS.
- Transmit appointment papers and other documents to CSC Field Office.

Travel expenses shall be charged against local funds, subject to the usual accounting rules and regulations.

Please be guided accordingly.


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent


NCO/NLR-JMA-MKP/AdS/LBY/jlbalacy
January 3, 2024

04 JAN 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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