



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Negros Oriental

OFFICE MEMORANDUM

OSDS-2024- 0011

To: **MR. ROMEL VICTOR A. VILLAHERMOSA, MBA**
OIC-Office of the Asst. Schools Division Superintendent
This Office

OFFICE-IN-CHARGE DESIGNATION

1. In view of an urgent concerns in Cebu City, you are hereby directed to take charge of this Office on February 12 pm to February 13, 2024.
2. As **OFFICE-IN-CHARGE**, you are authorized to sign travels and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time I report back to this Office.
3. You shall sign papers in the following manner:

By Authority of the Schools Division Superintendent:

ROMEL VICTOR A. VILLAHERMOSA, MBA
OIC, Office of the Asst. Schools Division Superintendent
Office-In-Charge

4. For your information and guidance.

NERI C. GASTRO, EdD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

NCO/OSDS/NCO/bing
February 12, 2024

12 FEB 2024

Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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Deped Tayo SDO Negros Oriental

depednegor.net