



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division Superintendent**

OFFICE MEMORANDUM  
OSDS-2024- 0114

TO: **MS. LANI B. YURONG, AO V**  
**MS. JIAN A. DIAZ, AO IV**  
**MS. MARY ANN L. BALAMBABO – ADA I**  
**MS. JOHANNA LANI O. BALACY - ADAS III**  
**MS. ALIJANE MAE A. DUHAYLUNGSOD - ADAS III**  
**MS. FLORIE FE C. FONTANILLA - ADA VI**  
**MS. ANALOU G. SAGA - AOII**  
**MR. CHRIS ANGELOU EMPESO – ADA I**

FROM: **NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
*2/16/2024*

SUBJECT: **TO RENDER OVERTIME SERVICE**

DATE: **February 16, 2024**

1. In view of the on-going Validation of Documents, Interview and Written Exam for Administrative Officer II applicants, and Issuance of Promotional, Assignment, Re-assignment Advice, you are hereby directed to render overtime service on **February 17, 2024**.
2. You are authorized to avail of non-monetary remuneration (compensatory time-off) for overtime services rendered.
3. For compliance.

NCO/RVV-EQA/AdS/LBY/mab

16 FEB 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644



Deped Tayo SDS Negros Oriental



depednegor.net