



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Negros Oriental

OFFICE MEMORANDUM

OSDS-2024- 0018

To: **DR. CARMELITA A. ALCALA**
Education Program Supervisor
OIC-Office of the Curriculum Implementation Division
This Office

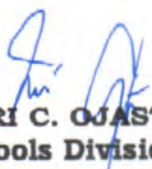
OFFICE-IN-CHARGE DESIGNATION

1. In view of my attendance to the Annual National Convention of the Philippine Association of School Superintendents (PASS), (together with the two (2) OIC-ASDSs), on March 19-21, 2024 at the GSIS Theater, Pasay City, you are hereby directed to take charge of this Office on March 18-22, 2024.
2. As **OFFICE-IN-CHARGE**, you are authorized to sign travels and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time I report back to this Office.
3. You shall sign papers in the following manner:

By Authority of the Schools Division Superintendent:

CARMELITA A. ALCALA, EdD
Education Program Supervisor
OIC- Office of the CID
Office-In-Charge

4. For your information and guidance.


NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent
3/14/24

Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos. (035) 225-2838/225-2838/225-2376/422-7644



Deped Tayo SDO Negros Oriental



depednegor.net