



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Negros Oriental

OFFICE MEMORANDUM

OSDS-2024- 0020

To: **DR. RACHEL B. PICARDAL**
Chief Education Supervisor
Schools Governance and Operations Division (SGOD)
This Office


OFFICE-IN-CHARGE DESIGNATION

1. You are hereby directed to take charge of this Office on March 14, 2024 and March 15, 2024 for the undersigned will conduct a site inspection for the 2024 CVIRAA delegation quarter and to attend the 21st Founding Anniversary of Tagbilaran City, respectively.
2. As **OFFICE-IN-CHARGE**, you are authorized to sign travels and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time I report back to this Office.
3. You shall sign papers in the following manner:

By Authority of the Schools Division Superintendent:

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, (SGOD)
Office-In-Charge

4. For your information and guidance.


NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent
shk24

15 MAR 2024

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Deped Tayo SDO Negros Oriental



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