



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
Schools Division of Negros Oriental

**OFFICE MEMORANDUM**

OSDS-2024- 0030

To: **DR. ELISA L. BAGUIO**  
Education Program Supervisor  
This Office

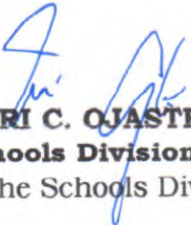
**OFFICE-IN-CHARGE DESIGNATION**

1. In view of my attendance to the Regional Schools Press Conference (together with the two (2) OIC-ASDSs and Chiefs of CID and SGOD), on April 9-12, 2024 to be held in Talisay City, Cebu, you are hereby directed to take charge of this Office on April 9-10, 2024.
2. As **OFFICE-IN-CHARGE**, you are authorized to sign travels and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time I report back to this Office.
3. You shall sign papers in the following manner:

By Authority of the Schools Division Superintendent:

**ELISA L. BAGUIO, EdD**  
Education Program Supervisor  
**Office-In-Charge**

4. For your information and guidance.

  
**NERI C. OJASTRO, EdD, CESO V**  
**Schools Division Superintendent**  
Office of the Schools Division Superintendent

NCO/OSDS/NCO/bing  
08 April 2024

08 APR 2024

Address: Kagawaran Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos. (035) 225-2838/225-2838/225-2376/422-7644



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