



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
OSDS-2024- 0071

TO: (Please see attached list)

**Thru: Public Schools District Supervisor/School Heads**

FROM: **NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
1/25/24

SUBJECT: **Signing of Appointments** (CS Form No. 33-A)

DATE: January 25, 2024

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1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this office hereby informs that there will be Signing of Appointments.
2. Venue of Signing of Appointments is at School Division Office facilitated by the Human Resource Management Unit (HRMU).
3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
4. Schoolheads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
5. Schoolheads are also requested to issue **Travel Authority**.
6. Immediate and wise dissemination of this memo is greatly desired.

NCO/NLR/AdsP/LBY/jad  
January 25, 2024

26 JAN 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644



Deped Tayo SDS Negros Oriental



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Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 Schools Division OF NEGROS ORIENTAL

**SCHEDULE FOR SIGNING OF SECONDARY APPOINTMENTS**  
**(Junior and Senior High School)**

| NO                  | NAME                       | POSITION   | DATE OF ISSUANCE | STATION/DISTRICT | SCHEDULE/S FOR THE SIGNING OF APPOINTMENTS                |
|---------------------|----------------------------|------------|------------------|------------------|---|
| <b>c/o CHRISTIN</b> |                            |            |                  |                  |   |
| <b>SUBSTITUTE</b>   |                            |            |                  |                  |   |
| 1                   | NILA T. TUAL               | SUBSTITUTE | 01/01/2024       | DAUIN            | <b>January 29, 2024</b><br><br><b>9:00 am to 11:30 am</b> |
| 2                   | EMILYN A. ALDENETE         | SUBSTITUTE | 01/03/2024       | DAUIN            |   |
| 3                   | MARRY JOY P. ROSIALDA      | SUBSTITUTE | 01/03/2024       | DAUIN            |   |
| 4                   | ANTHONY V. SIAREZ          | SUBSTITUTE | 01/15/2024       | STA. CATALINA II |   |
| 5                   | JEANNELEE M. BUHANGHANG    | SUBSTITUTE | 01/07/2024       | SIBULAN II       |   |
| 6                   | SAMUEL C. RELON            | SUBSTITUTE | 01/03/2024       | MABINAY III      | <b>January 30, 2024</b><br><br><b>8:00 am to 11:00 am</b> |
| 7                   | JONALYN M. TERCIO          | SUBSTITUTE | 01/03/2024       | BINDOY II        |   |
| 8                   | JOAN S. RUAMAR             | SUBSTITUTE | 01/03/2024       | AMLAN            |   |
| 9                   | CARLO P. SUPERALES         | SUBSTITUTE | 01/03/2024       | SIBULAN II       |   |
| 10                  | GESHELIE ROTCH R. SOJOR    | SUBSTITUTE | 01/03/2024       | DAUIN            | <b>January 30, 2024</b><br><br><b>1:00 pm to 3:00 pm</b>  |
| 11                  | MIKE E. CABUAL             | SUBSTITUTE | 01/03/2024       | MABINAY I        |   |
| 12                  | MELOGENE G. KADUSALE       | SUBSTITUTE | 01/03/2024       | AYUNGON I        |   |
| 13                  | MAE A. ABOY                | SUBSTITUTE | 01/08/2024       | AYUNGON I        |   |
| 14                  | MARICON G. BENETEZ         | SUBSTITUTE | 01/15/2024       | BINDOY II        | <b>January 31, 2024</b><br><br><b>8:00 am to 11:00 am</b> |
| 15                  | CHRISTINE MAE M. KADUSALE  | SUBSTITUTE | 01/10/2024       | MANJUYOD II      |   |
| 16                  | SHEILAH MARIE C. VERONA    | SUBSTITUTE | 01/03/2024       |                  |   |
| 17                  | MIKE ANGELO B. PARROCHO    | SUBSTITUTE | 01/03/2024       | BINDOY II        |   |
| 18                  | CRISTEA MAE B. OLIVARES    | SUBSTITUTE | 01/03/2024       | BINDOY II        | <b>January 31, 2024</b><br><br><b>1:00 pm to 3:00 pm</b>  |
| 19                  | LIDA A. VILLAGRACIA        | SUBSTITUTE | 01/03/2024       | BINDOY II        |   |
| 20                  | JOENA S. PESCANTE          | SUBSTITUTE | 01/03/2024       | MANJUYOD II      |   |
| 21                  | KENTH JASPER B. LIBRADILLA | SUBSTITUTE | 01/03/2024       | MABINAY I        |   |