



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
OSDS-2024- 0076

TO : **ALL CONCERNED**  
(Please see attached names)

FROM : **NERI C. OJASTRO, EdD, CESO V**  
Schools Division Superintendent  
1/29/24

SUBJECT : PRE-DEPLOYMENT/ONBOARDING ORIENTATION

DATE : January 29, 2024

1. This Office through the SGOD-HRDS and HRMU shall conduct the Pre-deployment/Onboarding Orientation on Friday, February 2, 2024 at 8:00 in the morning at Negros Oriental High School, Assembly Hall.
2. The activity aims to orient the participants on Agency's Mission, Vision, Office Policies, Benefits, KRA and on the HR System.
3. Please refer to enclosure for the List of Program Management Team and participants.
4. Immediate dissemination of this Memorandum is desired.

Encl.: As stated.

NCO/RVV-EQA/AdS/HRV/JAD/maryann

29 JAN 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644



Deped Tayo SDS Negors Oriental



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**PROGRAM MANAGEMENT TEAM (PMT)**

**CONSULTANTS:**

- |    |                                  |                                 |
|----|----------------------------------|---------------------------------|
| 1. | Dr. Neri C. Ojastro, EdD, CESO V | Schools Division Superintendent |
| 2. | Ernesto Q. Alas-as Jr., CESE     | OIC-ASDS                        |
| 3. | Rommel Victor A. Villahermosa    | OIC-ASDS                        |
| 4. | Dr. Carmelita A. Alcala          | OIC-CES CID/EPS                 |
| 5. | Dr. Rachel B. Picardal           | CES-SGOD                        |

**FACILITATORS:**

- |    |                      |  |
|----|----------------------|--|
| 1. | Iryll Mae S. Macahig | Senior Education Program Specialist    |
| 2. | Geraldine B. Olmillo | Education Program Specialist II (HRDS) |
| 3. | Lani B. Yurong       | Administrative Officer V               |
| 4. | Jian A. Diaz         | Administrative Officer IV (HRMO)       |

**TECHNICAL WORKING GROUP (TWG):**

- |    |                      |                              |
|----|----------------------|------------------------------|
| 1. | Roy M. Cadinás       | Administrative Assistant II  |
| 2. | Christin F. Camacho  | Administrative Assistant III |
| 3. | Mary Ann L. Balambao | Administrative Aide I        |
| 4. | Niñonito D. Divino   | Administrative Aide VI       |



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**PARTICIPANTS**

(Proposed Personnel for Pre-deployment/Onboarding)

**Teaching Position**

	Name	Position	District
1	Sharmine D. Cadiante	T-2 SHS	Ayungon I
2	Kim Lucas	SPST-1	Bindoy II
3	Generous A. Salognon	T-I	Manjuyod I
4	Ellen A. Palumar	T-I	Manjuyod I
5	Chanielyn V. Bokingkito	T-I	Tayasan I
6	Jobermal S. Candido	T-I	Tayasan I
7	Jiyah G. Alberto	T-I	La Libertad I
8	Mae Goretti R. Toreno	T-I	Mabinay I
9	Maribeth J. Garsula	T-I	Mabinay I
10	Mary Ann Amato	T-I	Mabinay I
11	Angel Ross C. Padilla	T-I	Mabinay III
12	Engeline B. Quiliope	T-2 SHS	Mabinay III
13	Mae E. Mahinay	T-I	Siaton II
14	Philip M. Enopia	T-I	Siaton III
15	Karylle R. Gadiana	T-I	Siaton III
16	Rochelle J. Lucay-Lucay	T-II(SHS)	Siaton IV
17	Cyrene P. Narciso	T-I	Sta. Catalina I
18	Maria Joylen C. Nario	T-I	Sta. Catalina I
19	Mae Grace E. Tifora	T-I	Sta. Catalina I
20	Hydrae Bret S. Macapanas	T-I	Sta. Catalina I
21	Rhowelyn Rhea J. Paglinawan	T-I	Sta. Catalina I
22	Mickel P. Abarquez	T-I	Sta. Catalina I
23	Joon P. Ansag	T-I	Sta. Catalina I
24	Jenneva Mae G. Templado	T-I	Sta. Catalina II
25	Cyrene P. Narciso	T-2 SHS	Sta. Catalina II
26	Jonalyn C. Gabriel	T-I	Sta. Catalina III
27	Rebekah F. Advincula	T-I	Sta. Catalina III
28	Mary Cris A. Egaran	T-I	Sta. Catalina III
29	Reyna L. Pandagani	T-I	Sta. Catalina III
30	Honorina Borromeo	T-I	Sta. Catalina III
31	Fritz A. Buling	T-I	Valencia
32	Jessa Mae D. Partosa	T-I	Zamboanguita I
33	Mary Ann E. Parao	T-1	Zamboanguita I
34	Leizel L. Tubio	T-1	Zamboanguita I
35	Alfie B. Hosana	T-I	Zamboanguita II