



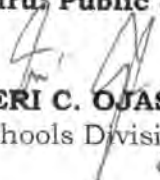
Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
OSDS-2024- 0123

TO : (Please see attached list)

**Thru, Public Schools District Supervisor/School Heads**

FROM :  **NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
2/20/24

SUBJECT : **SIGNING OF APPOINTMENTS** (CS Form No. 33-A)

DATE : **February 20, 2024**

1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this Office hereby informs that there will be Signing of Appointments.
2. Venue of Signing of Appointments is at Schools Division Office facilitated by the Human Resource Management Unit (HRMU).
3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
4. School heads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
5. School heads are also requested to issue **Travel Authority**.
6. Immediate and widest dissemination of this memo is greatly desired.

NCO/RVAV/AdsP/LBY/jad  
February 20, 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644

 DepEd Tayo SDO Negros Oriental  [depednegor.net](http://depednegor.net)

NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE FOR SIGNING OF APPOINTMENT
c/o Analou					
<b>SUBSTITUTE</b>					
1	SHARENE R. CAYETANO	SUBSTITUTE	01/18/2024	SIATON III	February 20, 2024
2	BRENDA B. MARTINEZ	SUBSTITUTE	01/22/2024	BACONG	February 21, 2024 9:00 am to 12:00 am
3	MARIA LEONORA C. FUTALAN	SUBSTITUTE	01/22/2024	STA. CATALINA II	
4	PRINCES P. IB-IB	SUBSTITUTE	01/23/2024	AMLAN	
5	JESECA D. MORA	SUBSTITUTE	01/24/2024	VALENCIA	
6	EDELITO C. EONG	SUBSTITUTE	01/25/2024	SIBULAN II	
7	JACKELYN G. MAROLLANO	SUBSTITUTE	02/05/2024	STA. CATALINA IV	February 23, 2024 9:00 am to 11:00 am
8	IAN KIM B. ADVINCULA	SUBSTITUTE	02/01/2024	STA. CATALINA II	
9	JAZELLE ANN S. CANTONJOS	SUBSTITUTE	02/05/2024	STA. CATALINA II	
10	DIANE N. TOLOMIA	SUBSTITUTE	01/29/2024	SIBULAN I	February 23, 2024 1:00 pm to 3:00 pm
11	APRIL JOY M. DECIAR	SUBSTITUTE	02/01/2024	SIBULAN I	