



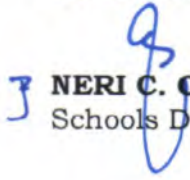
Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
OSDS-2024- 0139

TO : (Please see attached list)

**Thru: Public Schools District Supervisor/School Heads**

FROM :  **NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

SUBJECT : **SIGNING OF APPOINTMENTS** (CS Form No. 33-A)

DATE : **February 26, 2024**

1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this Office hereby informs that there will be Signing of Appointments.
2. Venue of Signing of Appointments is at Schools Division Office facilitated by the Human Resource Management Unit (HRMU).
3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
4. School heads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
5. School heads are also requested to issue **Travel Authority**.
6. Immediate and widest dissemination of this memo is greatly desired.

NCO/RVAV/AdsP/LBY/jad  
February 26, 2024

26 FEB 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644

NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE FOR SIGNING OF APPOINTMENT
<b>c/o Analou</b>					
<b>SUBSTITUTE</b>					
1	MAE ANN F. ESTORAS	SUBSTITUTE	02/01/2024	SIBULAN II	February 27, 2024 9:00 am to 11:00 am
2	RUBETH JANE G. MACAPULAY	SUBSTITUTE	02/01/2024	STA. CATALINA I	
3	MARISSA B. SALVAÑA	SUBSTITUTE	02/01/2024	AMLAN	
4	LEONORA B. LANIOLA	SUBSTITUTE	02/01/2024	SIBULAN II	February 27, 2024 1:00 pm to 2:00 pm
5	MARIA TERESITA A. QUITAY	SUBSTITUTE	02/01/2024	SIATON III	
6	ANN MARIE B. TEOPE	SUBSTITUTE	02/02/2024	BACONG	
7	MEZIL A. TORRES	SUBSTITUTE	02/05/2024	VALENCIA	February 29, 2024 9:00 am to 12:00 am
8	REALYN G. CORNELIA	SUBSTITUTE	02/05/2024	STA. CATALINA IV	
9	ANALYN Q. PALALON	SUBSTITUTE	02/05/2024	SIATON I	
10	ZAIRA T. BUENO	SUBSTITUTE	02/05/2024	STA. CATALINA I	

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/ DISTRICT	DATE OF SIGNING
C/O MARNIE S. CABANO (1 <sup>st</sup> Cong. & Mabinay Districts)					
1	WERLYN B. CASIDO	SUBSTITUTE	02/05/2024	MANJUYOD I	FEB. 26-29, 2024
2	KEMBERLY P. SOLANA	SUBSTITUTE	02/05/2024	MABINAY IV	FEB. 26-29, 2024
3	RUSSEL MAE CALLAO	SUBSTITUTE	02/12/2024	TAYASAN I	MARCH 1-8, 2024
4	RONAGENE A. CABUROG	SUBSTITUTE	02/12/2024	MABINAY II	MARCH 1-8, 2024
5	HANNILY D. DEVERO	SUBSTITUTE	02/12/2024	AYUNGON II	MARCH 1-8, 2024
6	MELANIE F. CADELLERO	SUBSTITUTE	02/12/2024	MABINAY I	MARCH 1-8, 2024
7	GEESHIA M. SUMINGUIT	SUBSTITUTE	02/12/2024	MABINAY I	MARCH 1-8, 2024
8	HANNAH JOY P. ACASO	SUBSTITUTE	02/12/2024	MABINAY II	MARCH 1-8, 2024
9	JOANNE T. ALCANSE	SUBSTITUTE	02/12/2024	MANJUYOD II	MARCH 1-8, 2024
10	APRIL MAE T. YBARSABAL	SUBSTITUTE	02/12/2024	LA LIBERTAD II	MARCH 1-8, 2024
11	MARIE S. GAUDAN	SUBSTITUTE	02/13/2024	AYUNGON II	MARCH 4-11, 2024
12	DALYN H. BAHANDI	SUBSTITUTE	02/14/2024	AYUNGON II	MARCH 4-11, 2024
13	NELGER ARAM N. CAYETANO	SUBSTITUTE	02/15/2024	MABINAY IV	MARCH 4-13, 2024
14	KEMBERLY NIÑA FE A. AGUNERO	SUBSTITUTE	02/16/2024	MANJUYOD II	MARCH 4-13, 2024
15	JOEMON P. SENARILLOS	SUBSTITUTE	02/16/2024	LA LIBERTAD II	MARCH 4-13, 2024
16	CRISMIE B. BARRERA	SUBSTITUTE	02/19/2024	MABINAY IV	MARCH 8-15, 2024
17	JUNALYN C. AMORGANDA	SUBSTITUTE	02/19/2024	BINDOY I	MARCH 8-15, 2024
18	RAIZEL R. SAMBON	SUBSTITUTE	03/01/2024	MABINAY IV	MARCH 8-15, 2024
19	MENCHU T. SANTOS	P.S.D.S.	02/05/2024	DIV. OF NEG. OR.	FEB. 26-29, 2024