



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
OSDS-2024- 0141

TO: (Please see attached list)

**Thru: Public Schools District Supervisor/School Heads**

FROM: **3 NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

SUBJECT: **Signing of Appointments** (CS Form No. 33-A)

DATE: February 26, 2024

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1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this office hereby informs that there will be Signing of Appointments.
2. Venue of Signing of Appointments is at School Division Office facilitated by the Human Resource Management Unit (HRMU).
3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
4. Schoolheads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
5. Schoolheads are also requested to issue **Travel Authority**.
6. Immediate and wise dissemination of this memo is greatly desired.

NCO/RAV/AdsE/LBY/jad  
February 26, 2024

26 FEB 2024



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NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE/S FOR THE SIGNING OF APPOINTMENTS
<b>c/o CHRISTIN F. GAMACHO</b>					
<b>February 27, 2024</b>					
1	JOVIEH K. CORDERO	SUBSTITUTE	02/01/2024	SIATON II	08:00 AM TO 11:00 AM
2	FRANZ KHYTE E. BIHAG	SUBSTITUTE	02/02/2024	JIMALALUD I	
3	JOSEL C. EDAR	SUBSTITUTE	02/05/2024	MABINAY II	
4	CARLO P. SUPERALES	SUBSTITUTE	02/05/2024	SIBULAN II	1:00 PM TO 4:00 PM
5	GENVELOU A. CUEVAS	SUBSTITUTE	02/06/2024	VALENCIA	
<b>February 28, 2024</b>					
6	ZEPHANIAH D. SABANAL	SUBSTITUTE	02/07/2024	LA LIBERTAD II	08:00 AM TO 11:00 AM
7	JEANNELEE M. BUHANGHANG	SUBSTITUTE	02/08/2024	SIBULAN II	
8	DARA MAE N. BOCADO	SUBSTITUTE	02/12/2024	MABINAY II	
9	MARIA ANGELINE C. PIALAGO	SUBSTITUTE	02/19/2024	MANJUYOD II	1:00 PM TO 4:00 PM
10	DANILYN T. DOING	SUBSTITUTE	02/19/2024	MANJUYOD II	
<b>February 29, 2024</b>					
11	MANUEL LITO C. PROVIDENCIA	ADAS II NEW	02/19/2024	LA LIBERTAD I	08:00 AM TO 11:00 AM
12	JEANIZA F. MUNSOD	TEACHER I TRANSFER	02/26/2024	BINDOY I	
13	RIZA B. ALAYON	TEACHER III	02/16/2024	ZAMBOANGUITA I	1:00 PM TO 4:00 PM
14	SARAH MAE C. LOMONDOT	TEACHER I NEW	02/16/2024	STA. CATALINA III	