



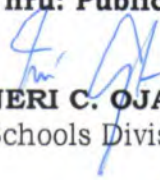
Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
OSDS-2024- 0177

TO : (Please see attached list)

Thru: Public Schools District Supervisor/School Heads

FROM : 
NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
3/7/24

SUBJECT : **SIGNING OF APPOINTMENTS** (CS Form No. 33-A)

DATE : **March 7, 2024**

1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this Office hereby informs that there will be Signing of Appointments.
2. Venue of Signing of Appointments is at Schools Division Office facilitated by the Human Resource Management Unit (HRMU).
3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
4. School heads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
5. School heads are also requested to issue **Travel Authority**.
6. Immediate and widest dissemination of this memo is greatly desired.

NCO/RVAV/AdsP/LBY/jad
March 7, 2024

08 MAR



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644



DepEd Tayo SDO Negros Oriental



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NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE FOR SIGNING OF APPOINTMENT
c/o Analou					
SUBSTITUTE					
1	ANN MAE F. ESTORAS	SUBSTITUE	02/12/2024	SIBULAN II	March 11, 2024 9:00 am to 11:00 am
2	MINGEL Q. SEDILLO	SUBSTITUE	02/12/2024	AMLAN	
3	JELYN F. ARANAS	SUBSTITUE	02/12/2024	SIBULAN II	
4	JANICE T. UBAG	SUBSTITUE	02/13/2024	VALENCIA	
5	KAREEN D. NAGAR	SUBSTITUE	02/15/2024	SIBULAN I	March 12, 2024 9:00 am to 11:00 am
6	ROCIL R. CATAÑAR	SUBSTITUE	02/19/2024	STA. CATALINA IV	
7	GRACE A. MACABANIG	SUBSTITUE	02/19/2024	SIATON III	
8	JONEDEE C. DELAMATA	SUBSTITUE	02/19/2024	SIATON I	