



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

OSDS-2024- 027

TO : (Please see attached list)

Thru: Public Schools District Supervisor/School Heads

FROM : *for [Signature] 3/25/24*
NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

SUBJECT : **SIGNING OF APPOINTMENTS** (CS Form No. 33-A)

DATE : **March 25, 2024**

1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this Office hereby informs that there will be Signing of Appointments.
2. Venue of Signing of Appointments is at Schools Division Office facilitated by the Human Resource Management Unit (HRMU).
3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
4. School heads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
5. School heads are also requested to issue **Travel Authority**.
6. Immediate and widest dissemination of this memo is greatly desired.

NCO/RVAV/AdsP/LBY/jad
March 25, 2024

25 MAR 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644



DepEd Tayo SDO Negros Oriental



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NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE FOR SIGNING OF APPOINTMENT
c/o Analou					
SUBSTITUTE					
1	CORILYN M. LEGARA	SUBSTITUTE	02/26/2024	STA. CATALINA I	March 26, 2024 8:00 am to 11:00 am
2	ANABEL B. AMPER	SUBSTITUTE	02/26/2024	SIBULAN I	
3	IRENE MAE N. DEPOSAY	SUBSTITUTE	02/26/2024	STA. CATALINA I	
4	CHITA VILL A. SILAY	SUBSTITUTE	02/26/2024	AMLAN	
5	MONILIE O. TEFORA	SUBSTITUTE	02/29/2024	STA. CATALINA I	
6	GERALD B. ANTONIO	SUBSTITUTE	03/01/2024	DAUIN	March 26, 2024 1:00 pm to 3:00 pm
7	EVA S. SIQUIJOR	SUBSTITUTE	03/01/2024	VALENCIA	
8	JURYLOU ANN I. GARING	SUBSTITUTE	03/01/2024	VALENCIA	
9	CATHERINE T. ACUESTA	SUBSTITUTE	03/01/2024	SIBULAN I	

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/ DISTRICT	DATE OF SIGNING
C/O MARNIE S. CABANO (1st Cong. & Mabinay Districts)					
1	JINECY R. PASULOT	SUBSTITUTE	02/27/2024	AYUNGON I	MARCH 25-26, 2024
2	JE ANN C. ARAPOC	SUBSTITUTE	02/29/2024	MANJUYOD II	MARCH 25-26, 2024
3	FIRN ANN D. FUNDAL	SUBSTITUTE	03/04/2024	AYUNGON II	MAR 25-APR 2, 2024
4	AL JEANNE M. ROMANO	SUBSTITUTE	03/04/2024	AYUNGON II	MAR 25-APR 2, 2024
5	CATHERINE B. GERONDA	SUBSTITUTE	03/04/2024	TAYASAN II	MAR 25-APR 2, 2024
6	MARNELLE S. CAJES	SUBSTITUTE	03/04/2024	MABINAY I	MAR 25-APR 2, 2024
7	SHERLYN MAE R. BALASABAS	SUBSTITUTE	03/05/2024	TAYASAN II	MAR 25-APR 3, 2024
8	IRIS G. SUETAS	SUBSTITUTE	03/05/2024	AYUNGON II	MAR 25-APR 3, 2024
9	MARY JOY M. ALFONSO	SUBSTITUTE	03/06/2024	AYUNGON II	MAR 25-APR 4, 2024
10	CHARIS MAE B. PEPICO	SUBSTITUTE	03/06/2024	AYUNGON I	MAR 25-APR 4, 2024
11	ANNALINA E. BAYA	SUBSTITUTE	03/07/2024	TAYASAN I	MAR 25-APR 4, 2024
12	RICHEL B. CIMA FRANCA	SUBSTITUTE	03/07/2024	MABINAY I	MAR 25-APR 4, 2024
13	AMELINA C. RODRIGUEZ	SPET I	03/12/2024	MANJUYOD I	MAR 25-APR 5, 2024