



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2024- 0261

TO: (Please see attached list)

Thru the Public Schools District Supervisor/School Head

FROM:  **NERI C. OJASTRO, EdD, CESO V**
Schools Division Superintendent

SUBJECT: **Signing of Appointments** (CS Form No. 33-A)

DATE: 12 April 2024

1. Pursuant to CSC MC No. 14, s. 2018 titled “Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA)”, this office hereby informs that there will be Signing of Appointments to be facilitated by the Human Resource Management Unit (HRMU) at the Division Office.
2. All concerned teachers / non-teaching personnel are directed to follow the time and date as scheduled. (Please see attached).
3. School Heads are advised to ensure that classes are not disrupted and arrange teacher/s to take over classes for the meantime.
4. Furthermore, please be advised that Travel Authority shall be issued to the concerned teachers.
5. Immediate and wise dissemination of this Memorandum is hereby desired.

NCO/RAV/AdsE/LBY/jad

12 APR 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644



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NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE/S FOR THE SIGNING OF APPOINTMENTS
c/o CHRISTIN F. GAMACHO					
April 15, 2024					
1	MITCHE G. LAMBO	TEACHER I	04/03/2024	TAYASAN I	8:00 AM - 11:00 AM
2	LOUIEZA C. GACAYAN	TEACHER I	04/03/2024	TAYASAN I	
3	MARY ANN E. PARAO	TEACHER I	04/01/2024	ZAMBOANGUITA I	1:00 PM - 4:00 PM
4	LEIZEL L. TUBIO	TEACHER I	04/01/2024	ZAMBOANGUITA I	
April 16, 2024					
5	SARAH JANE BABOR	TEACHER I	04/01/2024	AYUNGON I	8:00 AM - 11:00 AM
6	ESTER CARL MICHELLE G. REVELEGIA	TEACHER I	04/01/2024	AYUNGON II	
7	REGINE B. GARGARIAN	TEACHER I	04/05/2024	JIMALALUD II	1:00 PM - 4:00 PM
8	NIKKA S. GIANGAN	TEACHER I	04/03/2024	LA LIBERTAD II	



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Elementary (2nd & 3rd Congressional Districts)

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/DISTRICT	DATE OF SIGNING
(8:00-10:00 am)					
1	TUBIL, AGNES T.	SUBSTITUTE TEACHER I	3/14/2024	DAUIN	April 16, 2024
2	PAALAMAN, MERLYN A.	SUBSTITUTE TEACHER I	3/25/2024	VALENCIA	
3	TOLOMEA , JOHN MARK M.	SUBSTITUTE TEACHER I	3/27/2024	SIBULAN I	
4	RAGAY, KIM L.	SUBSTITUTE TEACHER I	3/19/2024	SIATON I	
5	TOMARONG, SYRA B.	SUBSTITUTE TEACHER I	3/20/2024	STA. CATALINA IV	
6	DURIA, LILIAN M.	SUBSTITUTE TEACHER I	3/25/2024	VALENCIA	