



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Negros Oriental

OFFICE MEMORANDUM

OSDS-2024- 0017

To: **MS. LANI B. YURONG**
Administrative Officer V
This Office

OFFICE-IN-CHARGE DESIGNATION

1. In view of my attendance to the DepEd Region Office VII Management Committee Meeting, (together with the two (2) OIC-ASDSs and Chiefs of CID and SGOD), on February 25-26, 2024 at San Remegio, Cebu, you are hereby directed to take charge of this Office on February 26-27, 2024.
2. As **OFFICE-IN-CHARGE**, you are authorized to sign travels and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time I report back to this Office.
3. You shall sign papers in the following manner:

By Authority of the Schools Division Superintendent:

LANI B. YURONG
Administrative Officer V
Office-In-Charge

4. For your information and guidance.


NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

NCO/OSDS/NCO/bmg
February 23, 2024

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