



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
OSDS-2024- 0132

TO : (Please see attached list)

**Thru: Public Schools District Supervisor/School Heads**

FROM : **NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

SUBJECT : **SIGNING OF APPOINTMENTS** (CS Form No. 33-A)

DATE : **February 23, 2024**

1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this Office hereby informs that there will be Signing of Appointments.
2. Venue of Signing of Appointments is at Schools Division Office facilitated by the Human Resource Management Unit (HRMU).
3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
4. School heads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
5. School heads are also requested to issue **Travel Authority**.
6. Immediate and widest dissemination of this memo is greatly desired.

NCO/RVAV/AdsP/LBY/jad  
February 23, 2024

23 FEB 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644

DepEd Tayo SDO Negros Oriental [depednegor.net](http://depednegor.net)

NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE FOR SIGNING OF APPOINTMENT
<b>c/o Analou</b>					
<b>PROMOTION</b>					
1	MAE HARRIET M. DE LA PEÑA	HEAD TEACHER II	02/21/2024	ZAMBOANGUITA II	March 5, 2024 9:00 am to 11:00 am
2	JAIME B. GUMIZAD	TEACHER III	02/21/2024	ZAMBOANGUITA II	
3	PABLITO A. GALICANO	TEACHER III	02/21/2024	STA. CATALINA III	
4	JOSEPHINE P. CADELIÑA	TEACHER III	02/21/2024	STA. CATALINA IV	March 5, 2024 1:00 pm to 3:00 pm
5	JHOAN A. BAROT	TEACHER II	02/21/2024	STA. CATALINA I	
6	KARL JENOLD F. AWING	TEACHER II	02/21/2024	STA. CATALINA III	
7	MARY GRACE G. VILLAJOS	TEACHER II	02/21/2024	STA. CATALINA IV	March 6, 2024 9:00 am to 12:00 am
8	GENIE L. BORROMEO	TEACHER II	02/21/2024	STA. CATALINA II	
9	STEVEN M. QUINQUITO	TEACHER II	02/21/2024	STA. CATALINA IV	
10	MARYCEL G. GADINGAN	TEACHER II	02/21/2024	STA. CATALINA IV	
<b>NEWLY HIRED</b>					
11	RODIZA A. NAPAQ	TEACHER I	02/21/2024	STA. CATALINA III	March 1, 2024 9:00 am to 12:00 am
12	EDWIN B. TABURADA	TEACHER I	02/21/2024	STA. CATALINA III	
13	LOURDES T. ZERNA	TEACHER I	02/21/2024	SAN JOSE	
14	MARIEL E. AGUILOS	TEACHER I	02/12/2024	VALENCIA	