



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
 OSDS-2024- 0280

TO: **DIVISION QUALITY MANAGEMENT SYSTEM (QMS)
 STEERING COMMITTEE**

FROM: **NERI C. OJASTRO EdD, CESO V**
 Schools Division Superintendent

[Handwritten signature]
 ROMEL VICTOR A. VILLAHERMOSA MBA
 OIC - Assistant School Division Superintendent

SUBJECT: **CONDUCT OF VIRTUAL CONFERENCE ON THE IMPORTANCE OF QUALITY
 MANAGEMENT SYSTEM (QMS) WITHIN DEPED**

DATE: April 16, 2024

1. Pursuant to the DepEd Regional Memorandum No. 331, s. 2024 titled “Communicating the importance of having a Quality Management System (QMS) within DepEd”, please be informed that the Region Office will conduct a **virtual conference** on **April 18, 2024** via **MS Teams**.

2. The participants of the said activity are as follows:

NAME	POSITION	
Dr. Neri C. Ojastro, CESO V	SDS	Top Management
Mr. Ernesto Q. Alas-as, Jr. CESE	ASDS	Top Management
Mr. Romel Victor A. Villahermosa, MBA	ASDS	Top Management
Mrs. Dae P. Habalo	SEPS	Quality Management Representative
Dr. Antonio B. Baguio, Jr.	DEPS	Knowledge Management Team – Chair
Dr. Renante A. Juanillo	DEPS	Internal Quality Audit Team – Chair
Atty. Marjorie D. Porcina	Legal Assistant	Risk Management Team – Chair
Engr. Philip C. Tubog	Div. Engr. III	Quality Workplace Team – Chair
Dr. Regina Clarina E. Empeso	SEPS	Training and Advocacy Team – Chair
Dr. Geraldine B. Olmillo	EPS II	QMS Secretariat - Chair

3. Members of the different QMS Teams are also encouraged to join.

4. Enclosed is the Program of Activities for reference.

5. For inquiries, you may reach us through 09206985196 and look for Dr. Geraldine B. Olmillo, Education Program Specialist II – HRDS and QMS Secretariat Chairperson.

6. For the information, guidance, and compliance of all concerned.

17 APR 2024

NCO/RV/AV-EQA/OASDS-A/ EQA /micae



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 DepEd Tayo SDS Negros Oriental depednegor.net

Enclosure 1. Program of Activities

Time	Activity	Focal Person
8:00a.m. – 9:00a.m.	Registration/Attendance	Regional QMS Secretariat
9:00a.m. – 9:30a.m.	Preliminaries - National Anthem - Prayer - Quality Policy Statement - Acknowledgement of Participants	Regional QMS Secretariat
	Welcome Remarks	Atty. Fiel Y. Almendra Assistant Regional Director
	Message	Salustiano T. Jimenez JD, EdD, CESO V Regional Director
9:30a.m. – 11:00a.m.	Conference Proper The Importance of Having a Quality Management System Within the Department of Education	Dr. Emiliano B. Elnar Jr. Chief, Quality Assurance Division/ Quality Management Representative
11:00a.m.–12:00p.m.	ISO 9001 General Concepts	Dr. Grace C. Pepito EPS, QAD IQAT Member
12:00p.m. – 1:00p.m.	LUNCH BREAK	
1:00p.m. – 2:00p.m.	The Seven (7) Quality Management Principles	Dr. Emerson O. Degamo EPS, QAD IQAT Member
2:00p.m. – 2:30p.m.	Process Approach - PDCA Cycle - Risk-Based Thinking	Dr. Sofronio D. Paragoso EPS, QAD IQAT Member
2:30p.m. – 4:00p.m.	QMS Structure - Top Management and QMR	Dr. Emiliano B. Elnar Jr. Chief, Quality Assurance Division/ Quality Management Representative
	- QMS Secretariat	Atty. Leslie Joie E. Babatuan Legal Officer IV QMS Lead Secretariat
	- Risk Management Team	Dr. Benjamin D. Tiongzon CES, PPRD RMT Lead
	- Training and Advocacy Team	Mr. Misael G. Borgonia CES, HRDD TAT Lead
	- Knowledge Management Team	Dr. Maria Jesusa C. Despojo CES, CLMD KMT Lead

	<ul style="list-style-type: none"> - Internal Quality Audit Team - Quality Workplace Team 	<p>Dr. Sofronio D. Paragoso EPS, QAD IQAT Member</p> <p>Ms. Ida F. Cabantan CES, ASD QWT Lead</p>
4:00p.m. - 5:00p.m.	Wrap-up	<p>Dr. Emiliano B. Elnar Jr. Chief, Quality Assurance Division/ Quality Management Representative</p>