



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
OSDS-2024- 0287

TO: (Please see attached list)

**Thru: Public Schools District Supervisor/School Heads**

FROM: By Authority of the Schools Division Superintendent:

**ROMEL VICTOR A. VILLAHERMOSA, MBA**  
OIC-Asst. Schools Division Superintendent  
Office-In-charge 4/18/24

SUBJECT: **Signing of Appointments** (CS Form No. 33-A)

DATE: April 18, 2024

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1. Pursuant to CSC MC No. 14, s. 2018 titled “Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA)”, this office hereby informs that there will be Signing of Appointments to be facilitated by the Human Resource Management Unit (HRMU) at the Division Office.
  2. All concerned teachers/non-teaching personnel are directed to follow the set date and time as scheduled. (Please see attached)
  4. School Heads are advised to ensure that classes are not disrupted and arrange teacher/s to take over classes for the meantime.
  5. Furthermore, please be advised that Travel Authority shall be issued to the concerned teachers.
  6. Immediate and wise dissemination of this memorandum is hereby desired.

NCO/RAV/AdsE/LBY/jad  
April 18, 2024 g

18 APR 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644



Deped Tayo SDS Negros Oriental



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**Elementary (2nd & 3rd Congressional Districts)**

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/DISTRICT	DATE OF SIGNING
<b>(8:00-10:00 am)</b>					
1	RHOWELYN RHEA J. PAGLINAWAN	TEACHER I	3/22/2024	STA. CATALINA I	<b>April 19, 2024</b>
2	NICHOL REY S. DEVERO	TEACHER II	3/25/2024	STA. CATALINA III	
3	AILEN P. ESGON	TEACHER I	3/25/2024	STA. CATALINA II	
4	EMMIE M. GANCEÑA	TEACHER II	3/25/2024	SIATON I	
5	GRACE ANTHONETTE R. ARANAS	TEACHER I	4/1/2024	SIBULAN II	

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/DISTRICT	DATE OF SIGNING
C/O MARNIE S. CABANO (1 <sup>st</sup> Cong. & Mabinay Districts)					
1	LONIE B. ABRASALDO	SUBSTITUTE	04/01/2024	MANJUYOD I	APRIL 22-26, 2024
2	MAYETTE E. MASCARDO	SUBSTITUTE	04/01/2024	BINDOY II	APRIL 22-26, 2024
3	SHARI JEAN E. POCONG	SUBSTITUTE	04/01/2024	LA LIBERTAD I	APRIL 22-26, 2024
4	JUNAFE S. DUNOG	SUBSTITUTE	04/01/2024	LA LIBERTAD II	APRIL 22-26, 2024
5	ROSE ANN F. TALLEDO	SUBSTITUTE	04/01/2024	LA LIBERTAD II	APRIL 22-26, 2024
6	MERALIZA G. QUILIOPE	SUBSTITUTE	04/01/2024	MABINAY II	APRIL 22-26, 2024
7	RONAGENE A. CABUROG	SUBSTITUTE	04/01/2024	MABINAY II	APRIL 22-26, 2024
8	EULENE A. ESMILLE	SUBSTITUTE	04/01/2024	MABINAY IV	APRIL 22-26, 2024
9	MIRAFLORES R. LARIOS	SUBSTITUTE	04/01/2024	MABINAY IV	APRIL 22-26, 2024
10	WILFREDA A. ABELLANA	SUBSTITUTE	04/03/2024	MABINAY III	APRIL 22-26, 2024



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NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE/S FOR THE SIGNING OF APPOINTMENTS
<b>c/o CHRISTIN F. CAMACHO</b>					
<b>April 22, 2024</b>					
1	JONALYN M. TERCIO <i>* TO REPRINT FORM 1. MUST BE FOR HS</i>	SUBSTITUTE	04/01/2024	BINDOY I	8:00 AM - 11:00 AM
2	RAYMUND C. CADIENTE	SUBSTITUTE	04/01/2024	BINDOY I	
3	MIKE ANGELO B. PARROCHO	SUBSTITUTE	04/01/2024	BINDOY I	1:00 PM - 4:00 PM
4	RO-ANN L. ARMENTANO <i>*TO REPRINT PDS 1ST PAGE. MUST BE "MISREPRESENTATION"</i>	SUBSTITUTE	04/01/2024	LA LIBERTAD II	
<b>April 23, 2024</b>					
5	MARIA JASMIN A. TAÑESA <i>*TO BRING SIGNED FORM 1 *PRC AUTH. ID</i>	SUBSTITUTE	04/01/2024	NOHS	8:00 AM - 11:00 AM
6	FATIMA BAGUIO	SUBSTITUTE	04/01/2024	STA. CATALINA I	
7	NILA T. TUAL	SUBSTITUTE	04/01/2024	DAUIN	1:00 PM - 4:00 PM
8	GESHELIE ROTCH R. SOJOR <i>*PRC AUTH. ID</i>	SUBSTITUTE	04/01/2024	DAUIN	