



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

Barcode/Track Number



**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM

SGOD-2024- 0118

TO : **JENITH C. CABAJON, Division Office**  
**FELIX III D. MOSQUEDA, Division Office**  
**JANET L. GADDI, Division Office**  
**MELANIE MAE O. AUSTERO, Division Office**

*(Through the Public Schools District Supervisors/School Heads)*

**JOELOU M. AGUIRRE, Dauin NHS**  
**TEOFANES S. ASEÑAS, Mabinay I**  
**ROMEO C. BIÑAS JR., Mabinay IV**  
**JANITA N. GUACIN, Mabinay IV**  
**NATHANIEL E. LAJOT JR., Sta. Catalina I District**  
**LUZBEE L. ANTOLO, NOHS-SHS**  
**MARK DAVE M. VENDIOLA, NOHS-SHS**

FROM : **NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

SUBJECT : **RESEARCH MANAGEMENT: SUBMISSION, ACCEPTANCE, AND EVALUATION OF MANDATORY DELIVERABLES**

DATE : January 12, 2024

- Attached is a copy of Regional Memorandum No. 065, s. 2024 titled "Research Management: Submission, Acceptance, and Evaluation of Mandatory Deliverables" for the information of all concerned.
- Anent this, you are **REQUIRED** to **submit the following Research Deliverables**:
  - Softcopy of the completed research report following the SWRITES format; and
  - Scanned copy of the plagiarism check payment receipt.
- The softcopies shall be submitted by the lead proponents on or before **February 28, 2024** through email at [dae.habalo@deped.gov.ph](mailto:dae.habalo@deped.gov.ph).
- For questions and/or clarifications, you may contact the SEPS for Planning and Research at (035) 422 8511 or through email at [dae.habalo@deped.gov.ph](mailto:dae.habalo@deped.gov.ph).
- Immediate dissemination of this Memorandum is desired.

NCO/ EQA-RVAV /SGOD/RBF/dph  
02/16/2024

11 FEB 2024



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

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Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS

Office of the Regional Director

17 JAN 2024

**REGIONAL MEMORANDUM**

No. **065** s. 2024

**RESEARCH MANAGEMENT: SUBMISSION, ACCEPTANCE,  
 AND EVALUATION OF MANDATORY DELIVERABLES**

To: Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 All Others Concerned

1. Pursuant to DepEd Order No. 16, s. 2017, "Research Management Guidelines", this Office, through the Policy, Planning, and Research Division (PPRD) in coordination with the Regional Research Committee (RRC) and Schools Division Research Committees (SDRCs) informs concerned teaching, related teaching, and non-teaching personnel on the **Submission, Acceptance, and Evaluation of Mandatory Research Deliverables** under the Policy and Research Program of DepEd Region VII-Central Visayas.


2. The respective submission schedules of these research deliverables are given below:

Research Deliverables	Research Resources	Submission Date
Research Abstracts	SWRITES: <i>Abstract Guide</i> (DepEd RVII General Guidelines)	January 22, 2024
Research Reports ( <i>Modified Manuscripts</i> )	SWRITES: <i>Simplified AR Report Guide</i> (RO-PPRD-F026 to F029; F031-032; F039)	January 26, 2024
Research Appendices		
List of Research Titles ( <i>BERF 2016-2023; Non-BERF</i> ) for Research Compilation	Updated Research List for Inclusion in the Regional Research Repository ( <i>Research and Development</i> )	January 26, 2024
Research Article(s)	Research MATTERS: <i>DepEd RVII Bulletin</i>	January 26, 2024
M&E Report for RM Cycle	Updated RO-PPRD-F035 by Research Managers	January 31, 2024

3. Furthermore, the said research deliverables can be submitted in electronic copies through the link: <http://tiny.cc/PRP24ResearchDeliverables>. Correspondingly, after the acceptance process, the RRC and SDRC Secretariats shall conduct technical evaluation to determine the acceptability of the research outputs. In addition, submitted outputs with additional requirements, comments, and recommendations will be returned for revisions.

4. For more information, all concerned may contact the **Policy, Planning, and Research Division (PPRD)**, Department of Education-Regional Office VII, Government Center, Sudlon, Lahug, Cebu City at loc. 734 or through email at [pprd.ro7@deped.gov.ph](mailto:pprd.ro7@deped.gov.ph).

5. For the information, guidance, and compliance of all concerned.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
 Director IV  
 Regional Director

STJ/FYA/PPRD/BJT/sate



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