



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- 0009

TO : **MS. IRYLL MAE S. MACAHIG, SEPS - Division Office**

Through the District Supervisors/ School Heads)  
**ROSYL GERALDINE M. PARTOSA**, RGC- CORNHS, San Jose District  
**KATHLEEN D. OMOSO**- Sibulan NHS, Sibulan 1 District  
**MARY JUDITH R. CUEVAS**- Dauin NHS, Dauin District  
**PELLUCHIE S. MANILA**- Valencia NHS, Valencia District  
**MARICHYLE P. LAJATO**- Negros Oriental High School  
**MARIA JEZREELA R. KINKITO**- Siaton NHS, Siaton 2 District  
**JONALYN A. TOLETE**- Manjuyod NHS, Manjuyod 2 District

FROM : **MARCELO K. PALISPIS, EdD, JD**  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
05 JAN 2024

SUBJECT : **Conference of Division Guidance Core Team**

DATE : January 4, 2024

1. Please be informed that you are requested to participate in the **Conference of Division Guidance Core Team** on **January 9, 2024 (8:00 am- 5:00 pm)** at the SGOD Office, Division Office, Capitol Area, Dumaguete City.
2. Travelling and other incidental expenses shall be charged to School MOOE/other local funds, subject to the usual accounting and auditing rules and regulations.
3. This memorandum serves as **Authority to Travel**.
4. For your guidance and compliance.

NCO/JMA-MKP-NLR/SGOD/RMP/jmsm



05 JAN 2024



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City, Negros Oriental  
(035) 225-2838 / 225-2376 / 422-7644  
negros.oriental@deped.gov.ph

f DepEd Tayo SDO Negros Oriental

www.depednegor.net