



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

Barcode/Track Number



852901224154356

Office of the Schools Division Superintendent

DIVISION MEMORANDUM


SGOD-2024- 0035

TO : **JENITH C. CABAJON, Division Office**
FELIX III D. MOSQUEDA, Division Office
JANET L. GADDI, Division Office
MELANIE MAE O. AUSTERO, Division Office

(Through the Public Schools District Supervisor/ School Heads)

JOELOU M. AGUIRRE, Dauin NHS
TEOFANES S. ASEÑAS, Mabinay I
ROMEO C. BIÑAS JR., Mabinay IV
JANITA N. GUACIN, Mabinay IV
NATHANIEL E. LAJOT JR., Sta. Catalina I District
LUZBEE L. ANTOLO, NOHS-SHS
MARK DAVE M. VENDIOLA, NOHS-SHS

FROM : By Authority of the Schools Division Superintendent:


LANI B. YURONG
Administrative Officer V
Office-In-Charge

SUBJECT : **MONITORING AND EVALUATION (M&E) REPORT OF THE CY 2023
RESEARCH MANAGEMENT CYCLE**

DATE : January 12, 2024

1. This Office, through the SGOD Planning & Research Section disseminates the attached Regional Memorandum No. 005, s. 2023 titled *“Monitoring and Evaluation (M&E) Report of the CY 2023 Research Management Cycle”* for the information of all concerned.
2. Relative to this, the aforementioned BERF Grantees are requested to **submit the following Research Deliverables on or before January 24, 2024:**
 - a. Softcopy of the completed research report following the SWRITES format; and
 - b. Scanned copy of the plagiarism check payment receipt.
3. For questions and/or clarifications, you may contact the SEPS for Planning and Research at (035) 422 8511 or through email at dae.habalo@deped.gov.ph.
4. Immediate dissemination of this Memorandum is desired.

NCO/ JMA-MKP/SGOD/RBP/dph
01/12/2024

12 JAN 2024



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

02 JAN 2024

REGIONAL MEMORANDUM

No. **005** s. 2023

**MONITORING AND EVALUATION (M&E) REPORT OF THE
CY 2023 RESEARCH MANAGEMENT CYCLE**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned


1. This Office, through the Policy, Planning, and Research Division (PPRD) in coordination with the Regional Research Committee (RRC) and Schools Division Research Committees (SDRCs), disseminates the **Monitoring and Evaluation (M&E) Report of the CY 2023 Research Management Cycle** pursuant to DO 16, s. 2017, "Research Management Guidelines" or RMG.

2. In specific, the said report is in line with the RRC Secretariat's functions on conducting periodic monitoring of the research initiatives in the schools divisions, and schools within the region, prepare periodic reports on accomplishments related to regional research initiatives and fund utilization, and prepare complete staff work in support of the Committee's functions as needed.

3. For details, please see enclosure for reference.

4. For inquiries and clarifications relative to the accomplished research activities, all concerned may contact the Policy, Planning, and Research Division (PPRD) loc. 734 or email us at pprd.ro7@deped.gov.ph.

5. Immediate dissemination of this Memorandum is directed.


SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

STJ/FYA/PPRD/BDT/smtc



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Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS

**MONITORING AND EVALUATION (M&E) REPORT
 OF THE CY 2023 RESEARCH MANAGEMENT CYCLE**

Phases/ Steps	Critical Actions/ Activities	Responsible/ Accountable Units	Deliverables/ Outputs	(Links/ Resources)	Date of Implementation	Budget	Budget Source
I. Call for Research Proposals	Issuance of Memoranda on the Call for Research Proposals (Wider Dissemination of the Call for Research Proposals in SDOs and schools)	Research Coordinator RRC Co-Chair/ PPRD Chief RRC Secretariat SEPS PRU/ SDO Research Coordinator	Memoranda (DepEd Order(s)/ Issuances, Regional Memorandum, Office Memorandum) Activity Request, Collective Activity Proposal, Supplemental Research Guide	DO 16, s.2017. DO 26, s.2021 PPRD-IM-2023-004; RM 0088, s.2023 RM 1017, s. 2022 RM 0329 s. 2023	February 03, 2023	PhP 8,400.00	Regional MOOE
	Submission of Research Proposals	RRC & SDRC Secretariat	Research Proposals	RM 0151, s.2023	March 06-10, 2023	None	None
	Consolidation of (List of) Submitted and/or Received Research Proposals	RRC & SDRC Secretariat Proponents	List of Submitted/ Received Research Proposals	RM 0186, s.2023, RM 0198, s.2023	March 24-28, 2023	None	None
II. Evaluation of Proposals	Initial Screening (of Submitted/ Received Research Proposals against the Eligibility Requirements)	RRC & SDRC Secretariat SEPS PRU/ Research Coordinator(s)	Assessment Checklist, Summary of Assessed Research Proposals, Documentary Attachments	RO-PPRD-F014 RM 0197, s.2023 RM 0406, s.2023 RO-PPRD-F007 - RO-PPRD-F013	February 20-23, 2023 March 20-31, 2023	None	None
	Committee Evaluation (Pre-Oral/ Presentation)	RRC & SDRC Members RRC & SDRC Secretariat Proponents	Criteria Guide Compliance Checklist(s) Enhanced Proposals/ Work Plans	RO-PPRD-F015 RO-PPRD-F016 RM 0226, s.2023 RM0326, s.2023 RM 0362, s.2023	May 15-31, 2023 June 05-09, 2023 June 14-16, 2023 June 19-20, 2023	PhP 100,800.00	Regional MOOE
	Notice of Approval/ Disapproval	RRC & SDRC Secretariat Grantees	Letter(s) of Approval/ Disapproval	RM 0407, s.2023 RO-PPRD-F017	June 22, 2023 July 11, 2023	None	None
III. Notification of Results	MOA Execution and Proponents' Orientation	RD, ARD, FD Chief, RRC, SEPS PRU/ Research Coordinator/ BERF Grantees	List of Approved Proposals, Memorandum of Agreement (MOA)	RM 0407, s.2023 RM 0408, s.2023 RO-PPRD-F018	June 22, 2023 July 11, 2023	None	None
	Submission and Acceptance of Deliverables	RRC & SDRC Secretariat SEPS PRU/ Research Coordinator/ BERF Grantees	AR Proposals/ Work Plan, Certificate of Acceptance, Copy of MOA	RM 0408, s.2023 RO-PPRD-F024 RO-PPRD-F025	June 22, 2023	None	None
	Release and Liquidation of Funds	RRC Secretariat FinDiv Accountant	DVI/ OB/ SARO List of Payees	RM 0478, s.2023	July 11, 2023	None	None
	IV. Progress Monitoring	*Tracking the progress of approved researches	RRCoordinator, SEPS PRU/ DR Coordinator, BERF Grantees	Progress Monitoring Form	RM 0512, s.2023 RM 0524, s.2023 RO-PPRD-F019	July 27-September 01, 2023	None



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Phases/Steps	Critical Actions/Activities	Responsible/Accountable Units	Deliverables/Outputs	(Links/Resources)	Timeframe	Budget	Budget Source
V. Technical Guidance	Provision of TA in the conduct of research studies	RRC & SDRC Secretariat; BERF Grantees	Technical Assistance (TA) Plan	RM 0653, s.2023 TA Plans (Needs Assessment/Prioritization Results) RO-PPRD-F020	September 11-15, 2023	None	None
VI. Provision on Changes and Extension (Cessation)	Request for Changes	RRC and SDRC Members; RRC & SDRC Secretariat; BERF Grantees	Letter Request for Changes	RM 0613, s.2023 RO-PPRD-F021	August 24, 2023	None	None
	Request for Extension (Cessation)	RRC & SDRC Secretariat; BERF Grantees	Letter Request for Extension (Cessation)	RM 0613, s.2023 RO-PPRD-F022 RO-PPRD-F023	August 24, 2023	None	None
VII. Submission and Acceptance	Submission and Acceptance of Deliverables	RRC & SDRC Secretariat; BERF Grantees	Certificate of Acceptance Copy of MOA Research Report Financial Report	RO-PPRD-F024-025 RM 0614, s.2023 RO-PPRD-F018 RO-PPRD-F026	August 31- Sept 15, 2023	None	None
	Final Oral Presentation	RRC, SEPS/RC, BERF Grantees	Research Output/ Research Report	RM 0862, s.2023 RM 0887, s.2023 RM 0926, s.2023 RO-PPRD-F038-040 RO-PPRD-F031-032 RO-PPRD-F030	Nov 20-Dec 01, 2023 Nov 20-Dec 07, 2023 Dec 14-15, 2023 Dec 27-29, 2023	PHP 100,800.00	Regional MOOE
VIII. Dissemination and Utilization	Research Categorization Results' Consolidation Research Forum	RRC and SDRC Members; RRC & SDRC Secretariat; BERF Grantees	Compilation of Research Outputs (2017-2022) Research Dissemination	DO 16, s.2017 DO 26, s.2021 RM 0611, s.2023			
	Dissemination of Research Results -Dissemination and discussion of research results in one's governance level -Analysis, consideration, and incorporation of research results to practices -Organization of research conferences/forums -Publication of research reports	RRC and SDRC Members; RRC & SDRC Secretariat; BERF Grantees	Certification of Research Results' Dissemination Research Congress Research Publications	DO 16, s.2017 DO 26, s.2021 RM 0926, s.2023 RM 0337, s.2023 AR Results' Dissemination RO-PPRD-F027 RO-PPRD-F028 RO-PPRD-F043 RO-PPRD-F044	November 22, 2023 (SDO-Talasa City) December 04, 2023 (SDO-Carcar City) December 06-07, 2023 (SDO-Cebu Province, Cebu City, City of Naga) December 12-13, 2023 (SDO-Toledo City) December 19, 2023 (SDO-Mandaue City) December 22, 2023 (SDO-Carleson City)	None	None
	Utilization of Research Results -...to improve learning outcomes and governance processes in respective areas -...through existing mechanisms	RRC and SDRC Members; RRC & SDRC Secretariat; BERF Grantees	Certifications of Results Incorporation to Developed Policies, Frameworks, Programs, and Projects, Strategic, Operational, and Mid-term Plans; Training Programs, and Instructional Materials LACs, INSET, SGC, eSIP/ AIP/SRC	DO 16, s.2017 DO 26, s.2021 RO-PPRD-F029 RO-PPRD-F030	Research Partnerships UP Cebu - 12/07/2023 USC - 12/11/2023 ... more SDO Research Summits on 2024		
	Archiving of Research Reports (Abstracts, BCD, etc) Archiving of Research Outputs (E-Salikak)	RRC Secretariat RRC Secretariat	Archived Articles (Research Reports) Archived (Research Outputs)	R&D Google Site; DepEd RO7 Website RM 0612, s.2023 DO 14, s.2022	December 2023	None	None
X. Monitoring and Evaluation	Monitoring and Evaluation of the entire RM Cycle	PPRD-RO SGOD	M&E Reports and Findings on Research Management	DO 16, s.2017, DO 26, s.2021 RM 0408, s.2023 RM 0616, s.2023 RM 0716, s.2023 RM 0852, s.2023 RO7-PPRD-F-033-035	June 22, 2023 August 24, 2023 Sept 29, 2023 Dec 15, 2023	PHP 50,400.00	Regional MOOE



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