



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
SGOD-2024- 6098

TO : Through PSDS/DIC/School Head
RODNEY C. MEDEZ, ADAS-II, Tubigon NHS, Sibulan 1

FROM : 
NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
2/12/24

SUBJECT : **ATTENDANCE TO THE CONTINGENCY PLAN FOR PLANNED
EVENTS WORKSHOP AND ACTIVATION FOR NORAA 2024**

DATE : 12 February 2024

1. Please be informed of your attendance to the **CONTINGENCY PLAN FOR PLANNED EVENTS WORKSHOP AND ACTIVATION FOR NORAA 2024** on February 13-15, 2024, at the Sierra Hotel, Dumaguete City

2. Travelling & other incidental expenses incurred shall be charged against School MOOE / Local Funds, while the following will be charged against DRRM Funds subject to the usual accounting and auditing rules and regulations:

Full Board

First Meal: Dinner (February 12, 2024)

Last Meal: PM Snacks (February 15, 2024)

Check-in: February 12, 2024 at 2:00 PM

Check-out: February 15, 2024 at 12:00 NN

3. For immediate dissemination and compliance.

1 FEB 2024

NCO/APA-FCL-NLR /SGOD /RSP/jrg
February 12, 2024



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