



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of negros oriental

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
SGOD-2024- 0109

TO : Through the Public Schools District Supervisor/School Head:

**JUNE ARIEL GANTALAO- La Libertad 1**  
**MARYJANE SAMSON-NOHS**  
**CLINT NOBLEFRANCA- Ayungon 2**  
**JASON BOHOL -Mabinay 2**  
**REIGNUELLE SEDIEGO- Zamboanguita 1**  
**JEROME RESO-OR -Amlan**  
**DIANA NOTARTE – Bindoy 2**

Division Personnel

**DENNIS CHARL F. ANDALAJAO-SEPS- M&E**  
**TEOFAN C. GALLOSA- EPS II-M&E**  
**FLORECITA G. ENOPIA- AO II**

FROM :   
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
2/14/24

SUBJECT : **2<sup>ND</sup> QUARTER MEA CORE TEAM CONFERENCE SY 2023-2024**

DATE : February 14, 2024

1. You are hereby requested to report to the division office on February 17, 2024 at 8 o'clock in the morning onwards for the 2nd Quarter MEA Core Team Conference SY 2023-2024.
2. Meals, travelling and incidental expenses will be charged to school MOOE subject to the usual accounting and auditing rules.
3. The school head are requested to issue an Authority to Travel to the enlisted teachers.
4. Teaching personnel are entitled to a one-day service credit, while, the non-teaching personnel are allowed to claim one day compensatory time-off.
5. Immediate dissemination of and compliance with this memorandum to the concerned is desired.

NCO/EQA-RAV/SGOD/RBF/tcg

15 FEB 2024



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



DepEd TAYO SDO Negros Oriental



negros.oriental@deped.gov.ph



www.depednegor.net