



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM

SGOD-2024- 0194

TO : **MS. IRYLL MAE S. MACAHIG- SEPS- HRDS**  
**DR. GERALDINE B. OLMILLO- EPS II- HRDS**  
**MS. JEYLENE E. CERIAL- PDO 1**  
**MS. MARSHA D. RUIZ- Division Office**  
**MS. KECYLIEN JE O. BACUD-Division Office**

(Through the District Supervisors/ School Heads)

**ROSYL GERALDINE M. PARTOSA, RGC- San Jose District**

**KATHLEEN D. OMOSO, RGC- Sibulan 1 District** **GINO E. ALIVIADO-Siaton 3 District**


**MARY JUDITH R. CUEVAS- Dauin District** **PELLUCHIE S. MANILA- NOHS**

**MARICHYLE P. LAJATO- NOHS**

**MARIA JEZREELA R. KINKITO-Siaton 2 District**

**JONALYN A. TOLETE- Manjuyod 2 District** **LARY K. GAITERA- Siaton 3 District**

FROM : **By the Authority of the Schools Division Superintendent:**

  
**LANI B. YURONG**  
**Administrative Officer V**  
**Office In-Charge**

SUBJECT : **PREPARATION OF CERTIFICATES FOR NORAA 2024**

DATE : February 26, 2024

1. This is to inform the above-mentioned personnel of their assistance in the preparation of Certificates for NORAA 2024 on March 1, 2024 at the Division Office, Dumaguete City, Negros Oriental.
2. Travelling and other expenses relative to the conduct of the activity shall be charged to School MOOE/ other local funds, subject to the usual accounting and auditing rules and regulations.
3. This serves as **TRAVEL AUTHORITY**.
4. For your guidance and compliance.

NCO/EQA-RVV/SGOD/RBP/Imam

27 FEB 2024



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