



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division of negros oriental

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- 0169

TO: **JUANITO SARDAN DIC-STA. CATALINA DIST 4**

Through: **ALLAN A. AGOR EdD**
 PSDS, Bacong District

JESUSIMO A. INOFERIO-BACONG DISTRICT
GEORGE A. VILLEGAS- BACONG DISTRICT
MARCELO SASTRILLO- BACONG DISTRICT
ROMELINO S. SARTE- BACONG DISTRICT
FRANKLIN GAETERA-BACONG DISTRICT
REYMAR MILLAN-BACONG DISTRICT

FROM: **NERI C. OJASTRO EdD, CESO V**
 Schools Division Superintendent

(Handwritten signature of Neri C. Ojastro EdD)
 3/5/24

SUBJECT : **FACILITATE IN THE DISMANTLING OF POLES, URN, TORCH, AND VICTORY STAND AT LAMBERTO MACIAS SPORTS COMPLEX**

DATE : March 5, 2024

1. In connection with the holding of the NEGROS ORIENTAL ATHLETIC ASSOCIATION (NORAA) SELECTION MEET 2024, slated on March 3-8, 2024, in various playing venue within Metro Dumaguete, the above-named personnel are hereby directed to report to the Division Office thru Mr. Renato G. Tano, Division Sports Coordinator on March 8, 2024, to facilitate in the dismantling of poles, urn victory stand at the Lamberto L. Macias Sports Complex after closing program.
2. Furthermore, school heads are advised to ensure that classes are not interrupted by arranging with relieving teachers to take on their classes for the time being.
3. Travelling, meal and other expenses related to the conduct of the activity shall be charged against school MOOE and other local funds subject to the usual accounting and auditing rules and regulations.
4. This serves as your **Authority to Travel**.
5. For your information, guidance and compliance.

06 MAR 2024

SPP/MKP-JMA -NLR/SGOD/RBP/AM
 March 5, 2024



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