



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM

SGOD-2024- 0202

TO : Through the District Supervisors/ School Heads)  
**ROSYL GERALDINE M. PARTOSA**, RGC- CORNHS, San Jose District

FROM : **NERIC C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
3/18/24

SUBJECT : **Conduct of Guidance Counseling at Maloh PCHS, Siaton 3 District**

DATE : March 18, 2024

1. Please be informed that you are requested to conduct Guidance Counseling on **March 18, 2024 (8:00 am- 5:00 pm)** at Maloh Provincial Community HS, Siaton, Negros Oriental.
2. Travelling and other incidental expenses shall be charged to School MOOE/other local funds, subject to the usual accounting and auditing rules and regulations.
3. This memorandum serves as **Authority to Travel**.
4. For your guidance and compliance.

NCO/JMA-MKP-NLR/SGOD/RMP/umsu



18 MAR 2024



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