



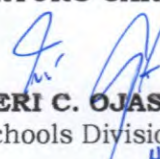
Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of negros oriental

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

SGOD-2024- 0316

TO : **DENNIS CHARL F. ANDALAJAO – SEPS**  
**ARTURO CARPIO – ADA I**

FROM :   
**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent

SUBJECT : **RETRIEVAL OF ELLNA MATERIALS**

DATE : April 30, 2024

1. This Office hereby informs you retrieve the **ELLNA Test Materials** at the 3rd Congressional District on May 3, 2024.
2. Meals, travelling and incidental expenses will be charged to School/Local MOOE subject to the usual accounting and auditing rules.
3. This serves as your **TRAVEL AUTHORITY**.
4. Immediate dissemination of this memorandum to the concerned is desired.

NCO/EQA-RAV/SGOD/RBY/kjb

07 MAY 2024



DepEd TAYO SDO Negros Orient

[negros.oriental@deped.gov.ph](mailto:negros.oriental@deped.gov.ph)

Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644